

DRAFT MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 19th AUGUST 2025

PRESENT: Cllrs; Harris, Lake, Leppard, Norris, K Pilcher and Seager, together with Kent County Council Ward Councillor Paul King and Kent County Council Community Warden Jan Henry.

1. **APOLOGIES** - Cllrs. S Pilcher, Young and District Councillor Martin Hibbert.

2. **DECLARATION OF PERSONAL INTERESTS:**

None.

3. **PUBLIC ADDRESS TO COUNCILLORS, FEEDBACK FROM COUNCIL SURGERY and OTHER SOURCES**

Public addressing the members, should be on this agenda item only and not during other discussions of the meeting. Items raised are discussed by Councillors under related entries on Agenda.

- Various overgrown hedges/trees on footpaths/roads.
- Street lights not working.
- Faded white markings at Courtwood Roundabout.
- Garden help required.

4. **MINUTES OF THE MEETING**

- **Amendment to June and July Minutes:**

June Minutes. Item 7f) Speed Watch

A correction in the June Minutes, that the day of action was Kent Eastern Region and not County wide.

July Minutes. Item 4 Minutes of Meeting

Speed Watch remains the same and not known as Kent Eastern Region (KER) Speed Watch.

- **The Minutes of the Meeting** held 15th July 2025, were then approved and signed as a correct record, with above amendments, by Chairperson, Cllr Seager, proposed by Cllr. K Pilcher, seconded by Cllr. Leppard, agreed by all present.

5. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**

a) **Flooding – Capel Street/Lancaster Avenue.**

Cllr Norris reported

There is a prior meeting on 26th August of residents, followed on 23rd September of a Flood Forum and Multi-Agency meeting.

A survey has been prepared by Cllrs, Harris and Norris, together with video evidence for presentation. This will be collated and sent to Kent County Council, prior to meeting.

b) **Clifftop Land (Gifted in Will)** – Solicitors had completed the transfer and now waiting for copy of signed title deeds. These would be forwarded when received.

- **Action/Resolution:** *A further resident's enquiry received on exact land and grass cutting, which Clerk had responded to, in that land was only in front of 61-65 Old Dover Road. Work can now proceed with removal of broken bench and installation of 2 new benches and was proposed by Cllr. Norris, seconded by Cllr. K Pilcher and agreed by all present. One to be in memory of a resident's wife and one in memory of land benefactor.*

c) **Bus Shelters** – Winehouse Lane shelter refurbishment completed, together with a bench seat.

Request for further two (2) new shelters at Alexandra Road stops, (Folkestone and Dover bound).

This was discussed and quotation received from previous contractor used, for matching shelter at Helena Road. **Action/Resolution:** *Acceptance was proposed by Cllr. K Pilcher, seconded by Cllr*

Lake and agreed by all present at a cost for two (2), of £11,567.00. Excluding VAT. Clerk to apply to Kent County Council by completing an Application Form "Parish Bus Stop Shelter Grant (PBSSG)" for the 2025/2026 financial year.

d) **Other**

Capel Court Park – Members noted the Refusal by Dover District Council on Certificate of Lawfulness and are waiting Appeal decision by Government Inspectorate.

Action/Resolution: *To wait until further confirmation is received on status of appeal.*

Signed Chairperson

16th September 2025

6. **PLANNING**

- a) **Applications:** Status of all pending applications, circulated and attached to minutes.
- b) **Other**
 - Status of footpath installation in Cauldham Lane. *Action/Resolution: to be discussed with DDC Planning Officer. Meeting arrangements to be made, for Cllrs. K Pilcher and Seager to attend.*
 - Waiting Appeal Application decisions from Government Inspectorate, on;
 - Refusal decision by Dover District Council on Certificate of Lawfulness, Capel Court Park for 24/01141 - the use of land as a caravan site.
 - Non-determination by Dover District Council, Lighthouse Inn, 25/00010 - Partial change of use and conversion to care home.

7. **DELEGATES' REPORTS**

- a) **Neighbourhood Watch** - Community Warden reported
 - Dangerous driving of motor-bike on Playing Field reported to Police.
 - Joint authority assistance given to resident on a scam.
 - Advertising board contractor checked with Trading Standards. Board to be removed.
- b) **CCTV/ICT**
 - Discussion on the possible purchase/update of some of the CCTV cameras. *Action/Resolution: Quote received for upgrading. Proposed by Cllr. Lake, seconded by Cllr. K Pilcher and agreed by all present, to be held on file for more considerations to be sought, before decision taken. Comments to be requested from Village Hall Management Committee.*
- c) **Health and Safety** – ongoing when contractors engaged.
- d) **Play equipment**
 - Annual Royal Society for Prevention of Accidents (RoSPA) inspection report received and noted.
 - Corrosion to Basketball surrounds to be refurbished. *Action/Resolution: Clerk to contact painter, agreed by all present.*
 - Self-closure of gate to be checked at Skatepark. *Action/Resolution: Clerk to contact engineer, agreed by all present.*
 - Overgrown hedge to be cut back in BMX location. *Action/Resolution: Clerk to contact grounds maintenance contractor, agreed by all present.*
 - Missing bolt on rebound fencing. *Action/Resolution: Cllr. Harris to replace.*
- e) **Highways and Traffic Management**
 - Highway Improvement Plan (HIP) – Next Meeting April 2026
 - Lights on Old Dover Road - *Action/Resolution: To be checked during winter months.*
 - Vehicle activated signs on New Dover Road (B2011) - Location and approximate costs received from Kent Highways. *Action/Resolution: Proposed by Cllr. K Pilcher, seconded by Cllr. Norris and agreed by all present, to commit to installation of one (1), mains powered sign at present, Folkestone end (Dover bound traffic). Exact costs to be requested.*
 - Additional tactile paved drop kerb, Beatrice Road. Design and costs received from Kent Highways. *Action/Resolution: Proposed by Cllr. Harris, seconded by Cllr. Seager and agreed by all present, to commit to installation, both sides of road, at Alexandra Road end, at a cost of £1,774.59,*
 - Provision of diversion signage M20/A20, when Roundhill Tunnels closed. *Action/Resolution: No update at present. Kent County Councillor, Paul King, to make some enquiries on decisions.*
- f) **Public Rights of Way**
 - No reply received yet from KCC PROW, on cycling on clifftop path and request for no cycling signage, using the existing way-marker signs for no cycling signage
 - Overgrown path, side of Reece Adams House to be checked.
- g) **Speed Watch** - All results of sessions are available on Parish Council Website LINK: capellefernepc.org.uk
 Report received from Cllr. S Pilcher (attached to minutes)
 4 sessions taken place, 2 in Capel Street and 2 in New Dover Road (B2011). 62 vehicles counted at Capel Street, with 15 offenders (24.2%), reported to Kent Police. 459 vehicles counted at New Dover Road, with 9 offenders (1.9%), reported to Kent Police. A Ford Transit driver received a “hand delivered letter” from a Police Officer. A Silver BMW is a new multiple offender, with recorded speeding on Capel Street (20mph) - Three (3) times within a year.

h) Events

- 80th VJ Day Celebrations – Friday, 15th August 2025.
Everyone enjoyed. Thanks, extended to all volunteers and helpers, from Capel Cares, WI and Parish Council, in arranging the event.
- Afternoon Tea – Deferred to new year.
- Poppy Tableau – Plans on how to display at Memorial in Lancaster Avenue for Remembrance Day, to be discussed further.
- Christmas Events – Saturday, 6th December 2025.
Tree to be arranged for delivery prior to 26th November. *Action/Resolution: Cllr. K Pilcher to visit Farm and choose suitable one.*

i) Capel Cares – All present agreed, the extra special coffee morning for commemorating VJ Day, was enjoyed by all, with over 70 guests attending.

j) Grapevine Newsletter and social media

New renovation advert, company checks carried out for eligibility.

Changes in deliverers taken place on some rounds

- Deliveries covered and rearranged for Elizabeth Drive and Lancaster Avenue.
- Volunteer request for end of September, delivery Capel Street, arranged.

k) Village Hall Management Committee (VHMC)

Fire assembly point on MUGA location agreed, and to erect signs accordingly.

l) Training/workshops/seminars

Nothing to report.

m) District and County Councillor Reports

- District Councillor Martin Hibbert:
Report attached to minutes on various aspects and their status.
- County Councillor Paul King:
Confirmation to holding surgery at Farmers' Market on 2nd September was noted.
Funding deficit reported in KCC, indicating there will be a need for cuts in the next budget. A lot of discussions, decisions, and options to be considered.

n) Other

Nothing to report.

8. CORRESPONDENCE - Items and List of emails received were circulated. (*Attached*).

9. ACCOUNTS

Income, Cheques and BACS payments: were approved and authorised (*Attached*).

Signed by the Chairperson Cllr. Seager, having been confirmed by Clerk/Responsible Finance Officer.
Proposed by Cllr. K Pilcher, seconded by Cllr. Lake and agreed by all present.

10. MATTERS CONCERNING THE PARISH**a) Councillors' comments**

- Complimentary comment on Planters on New Dover Road, looking good.
- Cllr. Seager to attend Vicar Brian Williams final sermon.
- Wish List – no additions.

b) Approve resolution to discuss any confidential issues on agenda item 12 – None.

11. DATE OF NEXT MEETING

- Surgery on Tuesday, 2nd September 2025 at Farmers' Market.
- Next Parish Councillors' meeting will be Tuesday, 16th September 2025, at 7.30pm, in the Village Hall, (small hall), Lancaster Avenue, Capel-le-Ferne, CT18 7LX.
Apologies from Cllr. Lake

12. CONFIDENTIAL ITEMS - None.

The meeting closed at 9.50pm.

Signed Chairperson
16th September 2025

ASSOCIATED DOCUMENTS FOR MEETING - TUESDAY, 19th AUGUST 2025.

AGENDA item 3	SURGERY, Tuesday, 5 th August 2025
Hedge 11 Capel Street	Waiting Kent Highways investigations.
Various street lights not working	Manufacturer faulty lanterns. Waiting legal decision.
Faded white markings Courtwood Roundabout	Reported Kent Highways. Refs: 894337
Help in garden for resident.	Clerk to enquire.
Tree overhanging from Memorial Site	KP to enquire with Manager on cut back.
Christmas Tree by 29 th November	Clerk to enquire
AGENDA item 5	Matters arising, not covered elsewhere
Hurst Lane Surface	
Play Safety Inspection Equipment	
Devolved Soft Landscape Maintenance 25-26	Purchase Order received. Waiting payment KCC.
Speed Indicator devices B2011	Waiting agreement on points raised.
Retro Tactile paving Beatrice Road	Waiting installation.
Power Network Street Pole damaged/rotten	Waiting replacement.
Public Space Protection Order Signs skatepark	Replaced

AGENDA item 6a	PLANNING APPLICATIONS	AUGUST MEETING
24/01141	Capel Court Park New Dover Road Capel Le Ferne CT18 7AZ Certificate of Lawfulness (existing) for the continued use of land as a caravan site	REFUSED Awaiting Appeal Gov: Inspectorate
24/01173	164 Capel Street Capel Le Ferne CT18 7EY (junction Winehouse Lane) Variation of condition 2 (approved plans) of planning permission 17/00201 for "Erection of 4no. detached dwellings, creation of new vehicular accesses and parking" to allow external material and design changes of plot A	Awaiting decision DDC
25/00010	The Lighthouse Inn 111 Old Dover Road Capel Le Ferne Kent CT18 7HT Partial change of use and conversion to care home DDC Failed to give notice of its decision within the appropriate period (usually 8 weeks) on an application for permission or approval.	Awaiting Appeal Gov: Inspectorate
25/00248	Longships Cauldham Lane Capel Le Ferne CT18 7HG Erection of 9 dwellings (custom build) with access, landscaping and associated works	Awaiting decision DDC
CON/22/00043/B	Land Between Nos 107 And 127 Capel Street Capel Le Ferne Kent Discharge of condition 5 (archaeology) pursuant to application 22/00043 Reserved matters application for approval of landscaping, layout, scale and appearance pursuant to outline application DOV/19/00669 for 34 dwellings	Awaiting decision DDC
25/00715	The Hideaway Lancaster Avenue Capel Le Ferne Folkestone CT18 7LX Erection of a single storey rear extension	Awaiting decision DDC

Signed Chairperson
16th September 2025

AGENDA item 7d		Recreational Facility Report					Date Inspected 18/08/25		
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Childrens Play Area	Roundabout	√	√	√	√	√	N/A	√	√
	Toddler Swings	√	√	√	√	√	N/A	√	√
	Junior Swings	√	√	√	√	√	N/A	√	√
	Alpine Crossing	√	√	√	√	√	N/A	√	√
	Multi-play	√	√	√	√	√	N/A	√	√
	Balance Bar	√	√	√	√	√	N/A	√	√
	Giant Steps	√	√	√	√	√	N/A	√	√
	Perimeter fence	√	N/A	√	N/A	√	√	√	√
	Mystical World Unit	√	N/A	√	X	√	N/A	√	√
Evidence of some subsidence below ladder on Mystical World									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Outdoor Gym Equipment	Step Up & Treadmills	√	√	√	√	√	√	√	√
	Pull Down & Shoulder Press	√	√	√	√	√	√	√	√
	The Bench	√	√	√	√	√	N/A	√	√
	Junior Recumbent Bike	√	√	√	√	√	N/A	√	√
	Senior Recumbent Bike	√	√	√	√	√	N/A	√	√
	Hand Bike	√	√	√	√	√	N/A	√	√
	Leg Press	√	√	√	√	√	√	√	√
	Junior Cross Trainer	√	√	√	√	√	N/A	√	√
	Senior Cross Trainer	√	√	√	√	√	N/A	√	√
	Senior Fitness Bike	√	√	√	√	√	√	√	√
	Junior Fitness Bike	√	√	X	√	√	√	√	√
	Chest Press	√	√	√	√	√	√	√	√
	Seated Row	√	√	√	√	√	√	√	√
	Leg Press & Oblique	√	√	√	√	√	√	√	√
	Welcome Sign	√	N/A	√	N/A	√	√	√	√
Some paint damage on Junior Bike									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Skate Park	Beatrice Rd end Ramp	√	√	√	√	√	√	√	√
	Centre Ramp	√	√	√	√	√	√	√	√
	Elizabeth Drive end Ramp	√	√	√	√	√	√	√	√
	Grind Rail	√	√	√	√	√	√	√	√
	Bench	√	√	√	√	√	√	√	√
	Perimeter Fence	X	N/A	√	N/A	√	√	√	√
Tension slack on gate.									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Surrounds	Youth Shelter	√	N/A	√	√	√	N/A	√	√
	Picnic Tables and Bench	√	N/A	√	√	√	N/A	√	√
	BMX Double Ramp	√	N/A	√	X	√	N/A	√	√
	BMX Duck Under Hurdle	√	N/A	√	N/A	√	N/A	X	√
	BMX Jump Ramp	√	N/A	√	√	√	N/A	√	√
	BMX Slalom Poles	√	N/A	√	N/A	√	N/A	X	√
	MUGA	X	N/A	√	√	√	N/A	√	√
	Petanque court	√	N/A	√	√	√	√	√	√
	Litter Bins	√	N/A	√	N/A	√	N/A	√	√
	Village Hall Defibrillator	Batteries end date 07/02/28				Check Unit	√	Pad Expiry 28/01/28	
	Shop Defibrillator	Batteries end date 01/10/26				Check Unit	√	Pad Expiry 22/03/28	
Corrosion on MUGA structure									
BMX DOUBLE RAMP Surface worn on double ramp but not serious. Undergrowth needs cutting back on BMX Course									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Zip Wire Petanque Court	Wire Tension	√	N/A	√	N/A	√	N/A	N/A	√
	Running Gear	√	√	√	N/A	√	N/A	N/A	√
	Zip Wire Seat	√	N/A	√	N/A	√	N/A	N/A	√
	Rubber Tyre Stops	√	N/A	√	N/A	√	N/A	N/A	√
	Ramps and Platforms	√	N/A	√	N/A	√	N/A	N/A	√
	Support Structures	√	N/A	√	N/A	√	N/A	N/A	√
	Groud Mats	√	N/A	√	√	√	√	√	√
	Petanque Court	N/A	N/A	N/A	√	√	N/A	√	√

Signed Chairperson
16th September 2025

AGENDA item 7d



Signed Chairperson
16th September 2025

AGENDA item 7m General Ward Updates – July 2025**TAP**

Triggered less times than during the same month last year (June), seven times. So far in 2025 the queues have only reached Court wood twice. Still awaiting promised delivery of new improved diversion signage to help eliminate rogue HGV incidents and provide better control of all traffic.

RiS 3 – Road Improvements-A2

DDC still awaiting the go ahead from KCC to commence work on improvements to the Whitfield roundabout.

EES – European Entry and Exit System

Due to go live in October. However, the enabling legislation must go through European Parliament first and then go to EU Commission who will set the date. But there are apparently some EU countries who remain concerned. The decision to implement must be taken by a unanimous vote of the council of Ministers.

Much preparatory work has been undertaken by Eurotunnel and Port of Dover. Dover Harbour Board recently announced the opening of the new customs hall at the Western Terminal. Uncertainty remains on how the system will work and lack of sight of the operational infrastructure. It has been asked that DDC/Councillors have the opportunity to view controls ahead of the EES implementation.

Stagecoach Connect

Unfortunately, is still losing money and funding will cease within the next nine months. Stagecoach appears to have lost interest in this community service initiative. DDC are chasing them to possibly trial on a scheduled route.

Local Cycling Routes

Consultation on the local cycling and infrastructure plan ended on the 27th May. It will now go to Cabinet for adoption; possibly in September this year.

Summer Traffic Plans

The Kent Resilience Forum will be in place for the summer rush and in continuation. They will be using Operation Fennel as the basis for their strategy. BROCK will be in place as from Wednesday 16th July and all the relevant agencies plan to have the necessary resources in place. The start of the summer spike will be 19th July which is the first Saturday after most schools have broken up.

DHB traffic projections seem to be indicating that traffic flows have evened up with fewer peaks and troughs. Interestingly, the first weekend shows fewer bookings than last year! Perhaps the public have learnt from previous experience! One to watch!

We Care Roadside Campaign

A Highways initiative. End of campaign due to take place highways at end of August. National Highways to relocate signs to make them more visible due to greenery growth. National Highways processing DDC application for funding of compact bins. Also request made to fund trailing of roadside litter bins in lay-bys on Sandwich by pass.

Martin Hibbert 16th July 2025

Signed Chairperson
16th September 2025

AGENDA item 8**Emails, Brochures, magazines, etc., correspondence item -**

List of email items received attached and/or previously forwarded. Due to a vast number of emails received and to save paper, if Councillors require any of them, please contact Clerk and relevant emails will be forwarded on.

National Association of Local Councils	Star Council Awards 2025/26 – Climate Response of the Year	Hi M...	Wed 10:11
Last week			
Dover District Council	Press Release	Work starts on Dover Time Tunnel artwork as part of...	Fri 08/08
National Association of Local Councils	Utility Aid - Expert energy support	Hi Maureen, do you need ener...	Fri 08/08
National Association of Local Councils	Star Council Awards 2025/26 – Young Councillor of the Year	Hi Ma...	Wed 06/08
Maureen Leppard	Re: Capel-le-Ferne Grapevine Newsletter Advert	Thank you, Peter, ...	Mon 04/08
Last month			
Touring	↪	Subsidised live events for community spaces in Kent	Hi, You may ... Thu 31/07
clerkcapellefernepc@btinternet.com	↪	Fw: Dover Community Panel - Design Codes	N.B. Your email and t... Wed 30/07
National Association of Local Councils	Outlook	Council Awards 2025/26 – Councillor of the Year	Hi Maureen, ... Wed 30/07
National Association of Local Councils		Star Council Awards 2025/26 – Council of the Year	Hi Maureen, wh... Wed 23/07
clerkcapellefernepc@btinternet.com	↪	Fw: Unlock expert planning support—Join CPRE from just £5 a month	Fri 18/07
My Community Voice Kent		Tender Opportunity [#475607887]	🔔 Tender Opportunity: Therap... 11/07/2025
Dover District Council		Housing Staff Visit New Homes in Sholden	Your latest news and u... 11/07/2025

FORWARDED

Fw: Chief executive's bulletin - 14 August 2025	FORWARDING FO...	Thu 11:44
Fw: KALC Annual Finance Conference - 12 September 2025	FORW...	Tue 12/08
Fw: Capel Playground	FORWARDING FOR INFORMATION	📧 📌
Fw: Events newsletter	FORWARDING FOR INFORMATION	Tue 12/08
Fw: Planning Appeal The Lighthouse Inn	FORWARDING FOR INFO...	Sun 10/08
📎 ufm10_Dover_S...	📎 ufm17_S78_No...	
Fw: CALL FOR MOTIONS FOR KALC AGM (DEADLINE MONDAY 29T...		Fri 08/08
Fw: Re: PLANNING ENFORCEMENT MEETING	FORWARDING FOR I...	Fri 08/08
Fw: Dangerous motorbike incident at Capel-Le-Ferne park	FORWA...	Fri 08/08








Signed Chairperson
16th September 2025

AGENDA item 8**Emails, Brochures, magazines, etc., correspondence item -**

Fw: Professional help with a planning matter	FORWARDING FOR I...	Thu 07/08
Fw: Chief executive's bulletin - 7 August 2025	FORWARDING FOR ...	Thu 07/08
Fw: Outstanding work Update	FORWARDING FOR INFORMATION	Wed 06/08
Fw: KALC NEWS - AUGUST 2025 - For Distribution to all Staff and C...		Tue 05/08
Fw: Updated Highway Information Pack	FORWARDING FOR INFO...	Tue 05/08
 Highway Inform...		
Fw: Events newsletter	FORWARDED FOR INFORMATION	Tue 05/08
Fw: Kent Police - Your recent submission	FORWARDING FOR INFO...	Mon 04/08
Fw: VJ Day 80 - Far East Prisoners of War	FORWARDING FOR INFO...	Fri 01/08
Fw: Update: Nuts and Bolts Training and Upcoming CiLCA Training ...		Thu 31/07
Fw: Training Bulletin - To all Clerks and Area Committee Chairs for c...		Thu 31/07
Fw: Chief executive's bulletin - 31 July 2025	FORWARDING FOR IN...	Thu 31/07
Fw: Minutes - July 23rd July	FORWARDING FOR INFORMATION Fr...	Tue 29/07
 Minutes -KALC ...		
Fw: Email correspondence re planning enforcement	FORWARDIN...	Sat 26/07
Fw: Parish Bus Stop Shelter Grant 2025/2026	WELL ... THIS IS GOO...	Fri 25/07
 PBSSG Applicati...	 PBSSG Procedu...	
Fw: Operation Brock - Permit Controls	FORWARDED FOR INFORM...	Fri 25/07
Fw: CCTV at Capel-le-Ferne	FORWARDING FOR INFORMATION an...	Fri 25/07
 Uniview 8mp Tu...	 Quote KCQ133...	
Fw: Building Site Cauldan Lane, Capel - Hours of Works	FORWARD...	Thu 24/07
 Video.mov	 Video_1.mov	
Fw: Chief executive's bulletin - 24 July 2025	FORWARDING FOR IN...	Thu 24/07
Fw: VAS Review: Capel-le-Ferne	FORWARDING FOR INFORMATION	Wed 23/07
Fw: VAS Review: Capel-le-Ferne	FORWARDING FOR INFORMATION	Wed 23/07
Fw: Events newsletter	FORWARDING FOR INFORMATION	Tue 22/07
Fw: Unlock expert planning support—Join CPRE from just £5 a month		Fri 18/07

Signed Chairperson
16th September 2025

AGENDA item 8 **Emails, Brochures, magazines, etc., correspondence item -**

Fw: VJ Day 80 - We remember	FORWARDING FOR INFORMATION	Fri 18/07
Fw: General Ward Report 2025	FORWARDING FOR INFORMATION	Fri 18/07
 general ward u...		
Fw: Land at Cliff Top, Old Dover Road, Capel-le-Ferne	FORWARDI...	Fri 18/07
Fw: Statement of Community Involvement - have your say	FORWA...	Thu 17/07
 consulttionplan...		
Fw: Chief executive's bulletin - 17 July 2025	FORWARDING FOR IN...	Thu 17/07
Fw: Consultation on the Draft Dover District Council Statement of C...		16/07/2025
Fw: Agenda 23rd July and Minutes	FORWARDING FOR INFORMAT...	16/07/2025
 Minutes -KALC ...  Agenda Area C...		
Fw: Item for next Dover meeting	FORWARDING FOR IMFORMATI...	16/07/2025
 LGR.docx		
Fw: KALC Update Bulletin Week Ending 18th July 2025	No preview...	16/07/2025
Fw: Events newsletter	FORWARDING FOR INFORMATION	  ;

AGENDA item 10a
WISH LIST
Bus Shelters and Seats – Alexandra Road/NDR
5 a-side flood lighting
More lights in Old Dover Road
Drop kerbs Beatrice Road/Alexandra Road junction

AGENDA item 9**INCOME/EXPENSE 19.08.25. To be confirmed and agreed**

Date	To/From Whom	Particulars of Payment	Amount	VAT	TOTAL EXPENSES	TOTAL RECEIPTS		Cheque, BACS, DD, SO		BANK A/Cs	Reconciled
	Brought Forward					90,938.81					
17.07.25	Playsafety Limited	Annual Inspection	320.00	64.00	384.00		R	BACS			
17.07.25	P Seager	Hall Poppy Workshops	36.00		36.00		R	BACS			
18.07.25	Wellers Law Group	Legal Fees Clifftop Land	864.00	172.80	1,036.80		R	BACS			
21.07.25	Dover District Council	Grapvine	550.00		550.00		R	BACS			
22.07.25	Stephen Huxtable	Grass St Mary's Church	560.00		560.00		R	BACS			
24.07.25	HMRC	PAYE	593.07		593.07		R	BACS			
28.07.25	Harmer and Sons	Grass Cutting	731.25	146.25	877.50		R	BACS			
28.07.25	Staff Expenses	Broadband & Energy	25.00		25.00		R	SO			
28.07.25	Kent Cables	Monthly SIM	37.50	7.50	45.00		R	DD			
31.07.25	Nat West	Liquid r A/c Interest	121.88			121.88	R	INT			
31.07.25	Nat West	Reserve A/c Interest	25.61			25.61	R	INT		In Hand	5.06
07.08.25	Kent Cables	Monthly Contract	20.00	4.00	24.00		R	DD		Current A/c	1,457.80
12.08.25	Viking	Ink Cartridges	95.38	19.08	114.46		R	BACS		Reserve A/c	25,056.00
19.08.25	Various	Adverts	763.00			763.00	R	BACS		Liquidy A/c	61,084.61
19.08.25	Staff	Expenses **	14.00		14.00			BACS			87,603.47
19.08.25	Staff	Salaries May	642.91		642.91			BACS		Less Un-Reconciled	656.91
			4,742.69	413.63	4,902.74	91,849.30					
						86,946.56					86,946.56
** Land Registry check											

Signed Chairperson
16th September 2025