

MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 20th MAY 2025

PRESENT: Cllrs; Alfsdotter, Harris, Lake, Leppard, Norris, S Pilcher, Seager and Young together with KCC Ward Councillor Paul King and KCC Community Warden Jan Henry.

1. APPOINTMENT OF CHAIR-PERSON

Cllr. Philippa Seager was nominated, proposed by Cllr. Lake, seconded by Cllr. Young, agreed by all present and was duly elected. Declaration of Office completed.

2. APPOINTMENT OF VICE-CHAIRPERSON

Cllr. Keith Pilcher was nominated, proposed by Cllr. Norris, seconded by Cllr. Lake, agreed by all present and was duly elected. Declaration of Office to be completed at next meeting.

3. APPOINTMENT OF DELEGATES, COMMITTEES AND WORKING PARTIES

- a) Play Equipment – Cllr. K Pilcher.
- b) Highways – Cllrs. Alfsdotter, K Pilcher, Seager.
- c) Public Rights of Way – Cllr. Lake.
- d) Speed Watch – Cllr. S Pilcher
- e) Planning – All Councillors. Delegated Powers approved to – Cllrs. Lake, Norris, K Pilcher.
- f) Resilience Plan – Cllr. Seager.
- g) Capel Cares – Cllr. Lake.
- h) Other – To formed when required.

WELCOME extended to Paul King, new Kent County Councillor for Dover West Ward.

4. APOLOGIES

Cllr. K Pilcher and District Councillor Martin Hibbert

5. DECLARATION OF PERSONAL INTERESTS:

Cllr. Young – item 12.

6. PUBLIC ADDRESS TO COUNCILLORS, FEEDBACK FROM COUNCIL SURGERY and OTHER SOURCES

Public addressing the members, should be on this agenda item only and not during other discussions of the meeting. Items raised are discussed by Councillors under related entries on Agenda.

- Report of increase in dog fouling on Old Dover Road. *Action/Resolution: Insert in Newsletter*
- Request to enquire if Kent Highways would consider extending 40mph speed zone to east side of New Dover Road (B2011) to Courtwood Roundabout. *Action/Resolution: Clerk to log into Kent Highways online reporting system.*
- Sewerage leak in Old Dover Road. *Action/Resolution: Reported to Southern Water and completed.*

7. MINUTES OF THE MEETING

The Minutes of the Meeting held on 15th April 2025, were approved and signed as a correct record by the Chairperson, Cllr Seager, proposed by Cllr. Lake, seconded by Cllr. Harris and agreed by all present.

8. MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA

- a) Flooding – Capel Street/Lancaster Avenue.
Kent Forum working behind scenes, action requires regular drainage clearance. Disappointment expressed in response to still waiting from KCC. *Action/Resolution: To arrange all interested parties to meet. Next residents' meeting 12th June 2025.*
- b) White Planters – *Action/Resolution: Refurbishments completed.*
- c) Clifftop Land (Gifted in Will) – *Action/Resolution: Title Deeds still waiting Executor signature. To be chased by Clerk.*

Signed Chairperson
17th June 2025

- d) Health and Safety documents and Risk Assessments - *Action/Resolution: Consultant continues to check documents from contractors.*
- e) Other
Lychgate, St Mary's Church – assess and replace
 Request received for funding towards costs. *Action/Resolution: More details required by Councillors before committing public money.*
Bus Shelter (B2011/Winehouse Lane) - *Action/Resolution: Still waiting repairs or removal by Dover District Council.*

9. PLANNING

- a) Applications:
 Concerns on developments in Cauldham Lane continue. *Action/Resolution: Councillors agreed to make enquiries to arrange a working party meeting with Developer.*
Status of all pending applications, circulated and attached to minutes.
- b) Status of properties opposite Valiant Sailor - *Action/Resolution: Folkestone, Hythe and District Council Planning Team have looked into this, it appears the site, a building site that is unfinished. We have no powers under planning legislation to require the development to be completed.*

10. DELEGATES' REPORTS

- a) Neighbourhood Watch - Community Warden reported
- Rogue Trader "Wright Way Steam Clean" reported to Trading Standards, also on illegal use of fire hydrants for water.
 - Water leak Capel Street to be repaired by Affinity Water, may result in road closure.
 - E scooters a cause for concern again, following reports of three (3) regular users on Lancaster Avenue and Playing Field, (late afternoon – early evening), confirmed by CCTV footage.
Action/Resolution: KCC Community Warden reported this was still an illegal activity in and on public highway/pavements/playing fields.
- b) CCTV/ICT – Transfer of documents to new laptop and set-up for other users, ongoing. Email address change to be notified to public when arranged. *Action/Resolution: Additional users accessing documents, to meet further and acquire information on iCloud usage from Matt (Primary Technologies).*
- c) Play equipment
- Last tree work, completed adjacent to 9 Lancaster Avenue.
 - Trip hazard repaired adjacent to skate-park.
 - Agreement for child's party on field – ratified by all Councillors present.
- d) Highways and Traffic Management
- Highway Improvement Plan (HIP)
 Meeting with KCC Highways held and included;
 - Vehicle activated signs on New Dover Road (B2011) progressing, with location status and cost involved. *Action/Resolution: Councillors to forward changes required and other considerations.*
 - Old Dover Road Street lighting. *Action/Resolution: Agreed to try a different profile on their dimmer status.*
 - Additional tactile paved drop kerb, Beatrice Road. *Action/Resolution: Waiting KCC Highways design team on cost.*
 - Hurst Lane surface – work considered and a re-visit required. *Action/Resolution: To be clarified.*
 - Provision of diversion signage, when Roundhill Tunnels closed - *Action/Resolution: Money set aside by outside agencies. No update.*
- e) Public Rights of Way
 Cycles using clifftop path a concern. *Action/Resolution: Cllr. Lake to contact KCC and ANOB and consult on this being a dangerous occurrence.*

f) Speed Watch

➤ Report given by Cllr. S Pilcher: Since last publication – 7 Sessions taken place.

- One (1) session in Capel Street -12 Offenders reported to Kent Police, speed ranging from 25mph to 32mph.
- Six (6) sessions on New Dover Road (B2011) - 98 Offenders reported to Kent Police, speed ranging from 46mph to 63mph.
- Multiple Offender reported by Kent Police – a Kia - twice in Capel Street, once New Dover Road.

All results of sessions are available on Parish Council Website LINK: capellefernepc.org.uk

g) Events

80th VE Day Celebrations (8th May 2025)

Thanks, were expressed to all volunteer helpers. It was reported to be an extremely well supported event, with approximately 70 plus attending. £110 sent to the Royal British Legion following donations received for left-over cakes.

80th VJ Day Celebrations (15th August 2025)

Consideration to be given on when and what we do, if anything.

Poppies and Post-box toppers - Project is work in progress. Several dates booked for attaching poppies to backdrop.

h) Capel Cares

Still well supported.

Councillors were asked if they would be prepared to nominate Capel Cares for 2025 Kent Mental Wellbeing Awards. *Action/Resolution: Agreed by all present. Clerk to complete application form.*

i) Grapevine Newsletter and social media

➤ Consideration on future change in production to every 2 months. *Action/Resolution: Very little community response received. Parish Councillors took into account points mentioned and came to decision to keep the Newsletter on monthly basis, at present. This on the understanding, if administration procedure becomes onerous for editor, this will be re-visited again.*

➤ KCC “new” Councillor holding surgeries and email address, to go into Newsletter.

j) Village Hall Management Committee (VHMC)

Nothing to report.

k) Training/workshops/seminars

➤ Cllrs. S Pilcher and Seager to attend a Kent Association of Local Councils, Extra General Meeting, on 19th June at Aylesford. This is to discuss the important and evolving issue of Local Government Reorganisation and its potential implications for town and parish councils across Kent.

➤ Clerk attending online, the first of a networking workshop for Clerks.

l) District Councillor Martin Hibbert:

Report as attached to minutes.

County Councillor Paul King:

Involvement maybe in a role of coastal locations and would forward more details when known.

Will be doing things differently and aims to listen to community. Hopes to make changes and take information into account.

Any charity needing help to contact him at Paul.King@kent.gov.uk or at surgeries.

Clerk agreed to enquire of Village Hall Management Committee, about surgeries being arranged for Farmers’ Market sessions.

m) Other - None**11. CORRESPONDENCE**

Insurance Renewal - Councillors received a quotation from brokers for 2025-2026, recommending Hiscox Insurance Company. *Action/Resolution: Premium as attached, proposed by Cllr. Seager, seconded by Cllr. Young and agreed by all present.*

Other items and List of emails received were circulated. (Attached).

Signed Chairperson
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12. INTERNAL AUDITOR ACCOUNTS 2024-2025

Young's Accountancy agreed to audit the accounts ready for presentation at next meeting and forwarding to the External Auditor by end of June. *Action/Resolution: Acceptance proposed by Cllr. Lake, seconded by Cllr. Harris and agreed by all present with one member declaring an interest.*

13. ACCOUNTS

- **Income, Cheques and BACS payments:** were approved and authorised (*Attached*). Signed by the Chairperson Cllr. Seager, having been confirmed by Clerk/Responsible Finance Officer. Proposed by Cllr. Harris, seconded by Cllr. Young and agreed by all present.

14. MATTERS CONCERNING THE PARISH

- a) Councillors' comments
 - Thank you, Afternoon Tea, – enquiries to be made for holding September 2025 on a Saturday.
 - Parking on School's zig-zag lines a concern. *Action/Resolution: Clerk to inform Community Warden and Police.*
 - Hedge in Capel Street still not cut back from highway. *Action/Resolution: Clerk to make enquiries of Kent Highways on status.*
 - VJ Day 2025 80th Anniversary - *agenda item 10g.*
- a) Approve resolution to discuss any confidential issues on agenda item 12 – None.

15. DATE OF NEXT MEETING

- Surgery on Tuesday, 3rd June 2025 at Farmers' Market.
- Next Parish Councillors' meeting will be Tuesday, 17th June 2025, at 7.30pm, in the Village Hall, (small hall), Lancaster Avenue, Capel-le-Ferne, CT18 7LX.
Apologies received from Cllr. Leppard.

16. CONFIDENTIAL ITEMS - None.

The meeting closed at 9.45pm.

== END ==

Signed Chairperson
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ASSOCIATED DOCUMENTS FOR MEETING - TUESDAY, 20th MAY 2025

AGENDA item 8d HEALTH & SAFETY DOCUMENTS UPDATE				
CONTRACTOR		REQUESTED	RECEIVED	CONSULTANT CHECKED
Risk Safety Services Ltd	H&S Consultant	19.02.2025	24.02.2025	24.02.2025
Ashley Engineering	Light Engineers	19.02.2025	20.02.2025 (PL)(EL)	11.04.2025
Capel Groundworks	Grounds Maintenance	17.04.2025	25.04.2025	
EEZEEGRIP (UK) LTD	Soft play surfaces	19.02.2025	19.02.2025	11.04.2025
Harmer and Sons	Grounds Maintenance	19.02.2025	19.02.2025	11.04.2025
Haworth Gifford	Painter/Decorator	19.02.2025	21.04.2025	
Huxtable Stephen	Grounds Maintenance	19.02.2025	13.04.2025	
Kent Cables	CCTV	19.02.2025		
Primary Technologies	ICT	19.05.2025		
Tait Keith	Tree Surgery	19.02.2025	19.02.2025	11.04.2025
Whiston Marilyn	Clifftop Yoga	02.04.2025	16.04.2025	
Youngs	Grounds Maintenance	19.02.2025	31.03.2025	11.04.2025
PC – Health & Safety	Policy	19.02.2025	19.02.2025	
PC – Risk Assessment	Clerk	19.02.2025	19.02.2025	
PC – Risk Assessment	Litter Clearer	19.02.2025	19.02.2025	
PC – Risk Assessment	Playing Field	02.03.2025	02.03.2025	
PC – Risk Assessment	Land on Clifftop	02.03.2025	02.03.2025	

AGENDA item 8e Matters arising, not covered elsewhere	
Devolved Soft Landscape Maintenance	Purchase Order received. Waiting payment KCC
Restoration Lychgate	Donation towards architect costs. On agenda for meeting.
VE Day 80 th Donation Royal British Legion	Waiting confirmation received.
Speed Indicator devices B2011	Meeting Report. Waiting agreement points raised KP
Retro Tactile paving Beatrice Road	Meeting Report.
Roofers advert paid	Waiting bank details to refund.
Bus Shelter Winehouse Lane/B2011	Some repairs to be carried out May.
Power Network Street Pole damaged/rotten	Waiting replacement.
Land Opposite Valiant Sailor	No powers under planning legislation to complete
Public Space Protection Order Signs on skatepark	DDC currently in review stage of PSPO. Will then be out checking all locations, signs etc.
Street Lights Not working	Manufacturer faulty lanterns. Leaking. DDC finding alternative. Waiting decision.

AGENDA item 11 2024-2025 £2,382.50 (2023-2024 £2,325.72)

Policy	Insurer	Premium	Insurance Premium Tax	Administration Fee(s)	Total Due
AJG Community Schemes	Hiscox Insurance Company Limited	£2,082.59	£249.91	£50.00	£2,382.50
Total		£2,082.59	£249.91	£50.00	£2,382.50

Long Term Agreement Option

In order to ensure rate stability, Capel-le-Ferne Parish Council may choose to set up a 3 year binding Long Term Agreement (LTA) with Hiscox Insurance Company Limited, at an LTA premium of £2,382.50. This means Capel-le-Ferne Parish Council will commit to keep their policy with Hiscox Insurance Company Limited for the period of the LTA, which will expire 3 years from the original inception date.

Signed Chairperson
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AGENDA item 9a	PLANNING APPLICATIONS	MAY MEETING
24/00920	<p>Land South Of Cauldham Lane Capel-Le-Ferne CT18 7HG</p> <p>Variation of condition 4 (approved plans) of planning permission 23/00401 (Outline application for the erection of up to 16 dwellings (with all matters reserved except access)) to replace approved document 19064-H-03 P1 - Proposed Offsite Works, with 19064-H-04 P1 - Offsite Works</p>	Awaiting decision DDC
24/01141	<p>Capel Court Park New Dover Road Capel Le Ferne CT18 7AZ</p> <p>Certificate of Lawfulness (existing) for the continued use of land as a caravan site</p>	REFUSED
24/01173	<p>164 Capel Street Capel Le Ferne CT18 7EY (junction Winehouse Lane)</p> <p>Variation of condition 2 (approved plans) of planning permission 17/00201 for "Erection of 4no. detached dwellings, creation of new vehicular accesses and parking" to allow external material and design changes of plot A</p>	Awaiting decision DDC
25/00010	<p>The Lighthouse Inn 111 Old Dover Road Capel Le Ferne Kent CT18 7HT</p> <p>Partial change of use and conversion to care home</p>	Awaiting decision DDC
25/00138 25/00521	<p>7 Helena Road Capel Le Ferne CT18 7LG</p> <p>Erection of side elevation, front porch and rear extension</p> <p>Variation of condition 2 (approved plans) of planning permission 25/00138 for the "erection of side elevation, front porch and rear extension" to increase the side extension by a further 300mm</p>	<p>GRANTED PERMISSION</p> <p>Awaiting decision PC</p>
25/00248	<p>Longships Cauldham Lane Capel Le Ferne CT18 7HG</p> <p>Erection of 9 dwellings (custom build) with access, landscaping and associated works</p>	Awaiting decision DDC
CON/22/00043 /B	<p>Land Between Nos 107 And 127 Capel Street Capel Le Ferne Kent</p> <p>Discharge of condition 5 (archaeology) pursuant to application 22/00043 Reserved matters application for approval of landscaping, layout, scale and appearance pursuant to outline application DOV/19/00669 for 34 dwellings</p>	Awaiting decision DDC

AGENDA item 10(d)**Kent County Council (KCC) Highway Improvement Plan**
Online Teams Meeting, Tuesday, 22nd. April 2025**Notes for Information****Present:**

- Cllrs: Philippa Seager, Lisa Alfsdotter and Clerk - Maureen Leppard
- Lezanne César, *KCC, Community Engagement Officer (Dover & Thanet), Road Safety and Active Travel Group, Highways, Transportation & Waste*
- Thomas Williams, *KCC, Highway Manager, Highways, Transportation & Waste, Highways Asset Management*

Apologies: Cllr. K Pilcher**Lack of adequate Street Lighting, various locations, Old Dover Road**

Ownership of some land and verges on Old Dover Road undefined.

An approximate cost of installation for one (1) lighting column was quoted as £10,000, (supply, installation and connection to nearby source).

As no safety issues have been evidenced in the location, would not be something Kent Highway would address. Advice sought on what else could be done. To make contact with KCC Street Lighting Team for further information.

Additional drop-kerbs in Beatrice Road, junction with Alexandra Road

Having located area on Map, Lezanne would request KCC Design Team, to provide costings.

Speed Indicator Devices on New Dover Road

Toby Butler, KCC, Highways & Transportation, Traffic Operations and Technology Manager.

Following engineer's assessment of location, Lezanne to chase on positionings and costings.

Retro fit of tactile paving Beatrice Road, near to Lancaster Avenue/Avondale Road

Still with Highway Design Team.

Concern expressed on time delay on this issue.

Junction Cauldham Lane/Capel Street/New Dover Road (B2011)

- Cllr. Alfsdotter asked the question regarding the dangerous issue with this junction. This will be heightened, with the 4 development sites of 149 additional properties planned, using this area. i.e. (16 + 9) 25 in Cauldham Lane, 90 rear of Capel Street and 34 at 107-127 Capel Street.

Could there be a change in layout, by dividing the junction and forming a new one?

- existing junction for use/access to Cauldham Lane/Close and beyond (farmland etc).
- block turn-off to Capel Street and
- form a new junction to/from B2011, on grass triangle top Capel Street, for additional traffic the Capel Street developments will create.

- KCC, Thomas Williams, informed the meeting that a Notice was being issued to 2 Cauldham Lane on repositioning fence.

Both members of KCC present indicated this was beyond their remit.

As it would be a major change of layout, their advice was, to log another letter with Dover District Council Planning Department, against and naming, all four (4) developments in the area and the concerns the additional traffic they will generate on this junction.

This addressed, as the responsibility, jointly, of the Developers in question. accentuating a "goodwill gesture" to provide for the safety of local residents and visitors.

==== END =====

Signed Chairperson
17th June 2025

AGENDA item 10(1)**Cllr Martin Hibbert- Annual Summary Ward Report 2025**

Over the last year my work has continued focusing on building good networking between my ward Parish Councils, their communities, and individual residents. This work is at the top of my agenda and is always work in progress.

To help with this progress over the last months I have endeavoured to provide a general ward councillor monthly summary report. The report covers DDC actions and topics which have the potential to influence or impact on the individual PCs agenda items for discussion and resolution. Topics such TAP, European Entry and Exit system, Dover Fast Track and Quality Bus Partnership, just to name a few. Coupled with this I have forwarded DDC and KCC published information which is pertinent and useful to my ward communities which is not always easily obtainable. I believe this approach helps to deliver more informed decisions and more positive results benefiting our local communities.

Also, over the last year, it has been good to witness ward councils sharing information on common community projects such as playgrounds, highway improvement plans, building development concerns, and mutual community activities. Visible proof that councils are working collaboratively together building stronger councils that are listening to their respective communities to serve and help deliver their needs.

Capel PC has focused on again delivering for their community this year. Much work has been done in the resolved various working parties towards achieving that goal. It is good to see councillors being active, engaged and committed to serve and getting involved with local issues and community work. This has seen work being done on the Capel playground bringing about refurbishment and improved facilities. Much attention this past year and ongoing is the challenges being brought about by various large housing planning permissions being granted within the village, and the impact on the residents. Capel PC has been in the forefront in supporting villagers' concerns going forward. They have been supported in this task by both me and Cllr Beaney acting as advocates on their behalf. TAP when initiated still brings traffic congestion problems to the village. It is hoped that the promised new diversion signage will soon be installed to help mitigate against this perennial problem.

The flooding that severely impacted on villagers in Nov 23 has seen the National Flood Forum supporting and representing those people at flood risk. Several meetings have taken place and a new flood action plan is being developed to help future proof against this risk. Much praise must go to the impacted villagers who have worked collaboratively with the Flood Forum team and Capel councillor towards shaping this plan. Well done to all involved.

It is still work in progress for the Capel HIP bringing about safer roadways wherever they can. Overall, am pleased to support and help a hardworking and committed Parish Council. My job will remain the same – to ensure that Capel and the interests of my ward communities are fully represented and best served, and I will continue to work hard to get things done on your behalf.

Best wishes,

Cllr Martin Hibbert
Alkham & Capel le Ferne Ward

07/05/2025

Signed Chairperson
17th June 2025

AGENDA item 11**Emails, Brochures, magazines, etc., correspondence item -**

List of email items received attached and/or previously forwarded. Due to a vast number of emails received and to save paper, if Councillors require any of them, please contact Clerk and relevant emails will be forwarded on.

Kent County Council	Help Someone Quit Smoking: Share TEPO's Videos Today - ...	13/05/2025 19:00
My Community Voice Kent	Your chance to win an alarm system worth £300! [#43140...	03/05/2025 10:26
My Community Voice Kent	Police property found provides brighter future for young pe...	01/05/2025 09:08

FORWARDED

Fwd: Join KALC for an Online Workshop – Being A Good E...	16/05/2025 11:40
Fwd: KALC Update Bulletin For Week Ending 16th May 2...	15/05/2025 21:02
Fwd: Planning Conference 2025 – for distribution to all S...	15/05/2025 20:36
Fwd: Chief executive's bulletin – 15 May 2025 – FORWA...	15/05/2025 11:01
Fwd: Re: Re: Cauldham Lane – Capel le Ferne – FORWARD...	14/05/2025 07:28
Fwd: Training Bulletin – To all Clerks and Area Committee ...	13/05/2025 16:33
Planning Decisions 5–12 May 2025 – Maureen Leppard ...	13/05/2025 14:44
Fwd: Capel-le-Ferne Parish Council – Meetings – FORWA...	13/05/2025 12:28
Fwd: Local Government Reorganisation Training – Dear Al...	13/05/2025 10:35
Fwd: Events newsletter – FORWARDING FOR INFORMATI...	13/05/2025 10:34
Fwd: Broken guttering – FORWARDING FOR INFORMATI...	12/05/2025 08:51
Fwd: Re: Capel Village Playing Field – Trip Hazard repairs ...	10/05/2025 09:25
Fwd: FREE – DEMENTIA FRIENDS WORKSHOP – 19TH M...	09/05/2025 13:35
Fwd: Chief executive's bulletin – 8 May 2025 – FORWAR...	08/05/2025 10:45
Re: Points from committee meeting last night – Thanks S...	07/05/2025 16:17
Fwd: KALC Update Bulletin Week Ending the 18th April 20...	14/04/2025 17:35
Re: 2 Cauldham Lane – Land lying on the south side of Caul...	11/04/2025 17:34
Fwd: Contractors Questionnaire – FORWADING FOR INFOR...	11/04/2025 17:25
Fwd: RE: Consultancy advice – FORWARDING FOR INFORM...	11/04/2025 17:24
Fwd: Fwd: Issues with Cauldham Lane footpath – FORWARD...	11/04/2025 08:42

Signed Chairperson
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Fwd: Re: Minutes of AGM and Ordinary meeting of 30th ...	06/05/2025 16:17
Fwd: Minutes of AGM and Ordinary meeting of 30th Apri...	06/05/2025 16:15
Fwd: Events newsletter – FORWARDING FOR INFORMATI...	06/05/2025 16:10
Fwd: VAS Review: Capel-le-Ferne – FORWARDING FOR IN...	02/05/2025 13:05
Land at Great Cauldham Farm, Capel-le-Ferne – FORWAR...	01/05/2025 20:19
Fwd: KALC News – May 2025 – For circulation to membe...	01/05/2025 16:47
Fwd: Chief executive's bulletin – 1 May 2025 – FORWAR...	01/05/2025 09:38
Fwd: RE: Bus Shelters replace glass – FORWARDING FOR I...	30/04/2025 17:24
Fwd: Training Bulletin – To all Clerks and Area Committee ...	29/04/2025 15:23
Fwd: Town/Parish Briefing on Local Government Reorgan...	29/04/2025 13:11
Fwd: Cauldham Lane – FORWARDING FOR INFORMATION...	29/04/2025 10:26
Fwd: Re: Resurfacing Hurst Lane/Hockley Sole Lane – Pot...	29/04/2025 10:02
Fwd: Upcoming events May 2025 – For circulation to Cha...	25/04/2025 12:44
Fwd: Notification of EGM – 19th June 2025 – Local Gove...	24/04/2025 19:37
Fwd: Planning Enforcement Complaint ENF/25/00118 – ...	24/04/2025 11:52
Jan Milliken Re: Message from David Beaney – FORWARD...	24/04/2025 11:48
Fwd: Chief executive's bulletin – 24 April 2025 – FORWA...	24/04/2025 10:26
Fwd: Planning and Development Newsletter – FORWARD...	22/04/2025 11:49
Fwd: Events newsletter – FORWARDING FOR INFORMATI...	22/04/2025 11:45
Fwd: Chief executive's bulletin – 17 April 2025 – FORWA...	17/04/2025 09:46
Fwd: KALC Annual Planning Conference – Time to save th...	15/04/2025 17:00
Fwd: Fwd: Report for April meeting of Dover Area Commi...	15/04/2025 15:12
Fwd: Meeting 30th April 2025 – FORWARDING FOR INF...	15/04/2025 15:10
Fwd: Opportunity for KCC to Join Local Community Event...	15/04/2025 13:40
Fwd: RE: Issues with Cauldham Lane footpath – FORWAR...	15/04/2025 11:29
Fwd: Events newsletter – FORWARDING FOR INFORMATI...	15/04/2025 10:36
Fwd: RE: 2 Cauldham Lane – Land lying on the south side ...	14/04/2025 18:30

Signed Chairperson
17th June 2025

AGENDA item 13**INCOME/EXPENSE 20.05.25. To be confirmed and agreed**

Date	To/From Whom	Particulars of Payment	Amount	VAT	TOTAL EXPENSES	TOTAL RECEIPTS		Cheque, BACS, DD, SO		BANK A/Cs	Reconciled
	Brought Forward					98,324.11					
16.04.25	Risk Safety Services	H & S Assessments	500.00	100.00	600.00		R	BACS			
24.04.25	Gifford Haworth	Planters/Gates re-painted	533.50		533.50		R	BACS			
25.04.25	Harmer and Sons	Grass Cutting	703.75	140.75	844.50		R	BACS			
25.04.25	HMRC	PAYE	481.80		481.80		R	DD			
28.04.25	Various	History Books	25.00			25.00	R	BACS			
28.04.25	Staff Expenses	Broadband & Energy	25.00		25.00		R	SO			
28.04.25	Kent Cables	Monthly SIM	37.50	7.50	45.00		R	DD			
29.04.25	Dover District Council	Grapevine April	462.50		462.50		R	BACS			
30.04.25	Nat West	Liquid Manager A/c Interest	97.25			97.25	R	INT			
30.04.25	Nat West	Reserve A/c Interest	38.35			38.35	R	INT			
02.05.25	Primary Technologies	Laptop and Support	599.00	119.80	718.80		R	BACS			
07.05.25	Kent Cables	Monthly Contract	20.00	4.00	24.00		R	DD			
08.05.25	Primary Technologies	Office 365, Support	497.00	99.40	596.40		R	BACS			
09.05.25	Crafty Covers/P Seager	Poppy fasteners	4.00		4.00		R	CASH			
09.05.25	K Pilcher Expenses	Milk - VE Day 80th	5.00		5.00		R	BACS			
09.05.25	Keith Pilcher - W I	Cake - VE Day 80th	35.00		35.00		R	BACS			
12.05.25	Cash - Mick Kennedy	Musicians - VE Day 80th	30.00		30.00	30.00	R	CASH		In Hand	5.06
12.05.25	Royal British Legion	Cake VE Day 80th	110.70		110.70	80.70	R	BACS		Current A/c	1,103.75
12.05.25	Keith Tait	Tree work, 9 Lancaster Ave	395.00	79.00	474.00		R	BACS		Reserve A/c	31,973.54
20.05.25	Various	Adverts	189.00			189.00	R	BACS		Manager A/c	60,711.86
20.05.25	Staff	Salaries May	642.91		642.91			BACS			93,794.21
20.05.25	Staff	Expenses: **	105.44	21.10	126.54			BACS		Un-reconciled	769.45
			5,537.70	571.55	5,759.65	98,784.41					
						93,024.76					93,024.76

Expenses:

** VE Day 80th Bunting, Flags, Banners. Memorial Day Wreath

Signed Chairperson
17th June 2025