

Ukraine Event Planning Meeting 3, 4 August 2023.

Present: Jan Milligan, Marilyn Wheeler, Neil Perrin, Lena Tykhonova and Philippa Seager.

Lena informed us that this is the fourth recovery vehicle we are raising funds for, not the third. This information can be included on the posters, fliers with a photo of the type of vehicle already supplied.

Lena brought a copy of the film which is Rising Hawk, not the film shown before in Hythe. It is in English so no subtitles. It lasts about 2 hours so the programme for the evening will be:-

18.15 Doors open

18.45 Welcome to the evening

19.00 Film

20.00 Interval with raffle

20.30 Film

21.30 End of film

It was decided that we should all watch the film before the evening, starting with Neil.

The advertising will need to include more details of the film, other stalls and food available. Also the timings of the evening.

The tickets include a drink, alcoholic or non-alcoholic. Maureen has agreed to do the tickets. These are to available through her and at the FM with Philippa. Donations can be made for any further drinks required on the evening with a suggestion of a minimum donation.

Tongs needed for serving. Committee to see what they can provide.

Various raffle prizes have already been collected. Committee to continue asking various organisation etc for these. It was decided to run a Tombola as well which could use the smaller items collected and supplies of donated toiletries, (in date), which are left over from the original plea for help.

A number of local residents have offered to help with the evening so there should be enough to run all the stalls etc.

Philippa to ask Maureen to extend the hall hire from 17.00 – 22.00hrs. Also, to ask the CPC if they would kindly sponsor the hall hire at the next meeting.

Neil is looking into companies to supply cold drinks and subsidised wine, (possibly Ukranian but it is currently in short supply). Alternatively, he may be going to France and could bring back supplies from there.

Lena, Marilyn and Neil to investigate other places to borrow wine glasses for the evening.

Philippa to supply tea, coffee, milk etc and cordial for the evening.

- Serviettes blue and yellow.
- To ask Maureen to set up a budget using the money donated for the Uranian fund.
- To ask her son, Matthew, if he is willing to help set up the film show and check out the equipment prior to the date.
- Put out request for more small tombola prizes locally which can be brought to the Farmers Market.
- To design posters/fliers when information available that needs to be included.
- Contact radio stations and local papers etc nearer the time.

Lena to ask other people she knows for help on the evening, possibly 4.

- Will price food – all can be served in serviettes, no crockery or cutlery required.
- Supply receipt for ingredients for food baked.

Marilyn to ask her niece if she would kindly take photos on the evening.

Next meeting to take place on Thursday 31 August 7pm at 146 Capel Street.