

# CAPEL-LE-FERNE PARISH COUNCIL

Clerk to the Council - Maureen Leppard

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Capel-le-Ferne

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**A MEETING OF THE PARISH COUNCIL WILL BE HELD ON**  
**TUESDAY, 21<sup>ST</sup> FEBRUARY 2023, AT 7.30PM**  
**AT THE VILLAGE HALL (small room), LANCASTER AVENUE,**  
**CAPEL-LE-FERNE, CT18 7LX**  
**AGENDA**

1.	To RECEIVE Apologies for absence
2.	To RECEIVE any Public Address to Councillors & Feedback (10-15 minutes)
3.	To APPROVE a) Minutes of the meeting held on 17 <sup>th</sup> January 2023 (Draft already circulated)
4.	To DECLARE any personal interests in items on Agenda
5.	To DISCUSS matters arising from minutes, not covered elsewhere on agenda ▪ Rear of Capel Street
6.	To RECEIVE and DISCUSS Planning Applications a) Applications b) (HLAA/LALP) - Dover District Council Land Allocation Local Plan Consultation
7.	To RECEIVE Delegates and any other working parties or sub-committee reports not covered elsewhere a) Neighbourhood Watch b) Playing Field      ▪ Equipment Status (attached).      ▪ Replacement saplings Green Canopy area c) Traffic Management      ▪ Highways Improvement Plan      ▪ Lorries Capel Street d) Public Rights of Way e) Speed Watch f) Events:      ▪ King's Coronation (Sunday, 7 <sup>th</sup> May) g) Resilience Plan      ▪ Fire Hydrant Map      ▪ Named Individuals Confirmation h) Capel Cares      ▪ Ukraine Refugees      ▪ Turkey/Syria Earthquake Appeal i) Grapevine Newsletter/social media j) Village Hall k) Training/Workshops/Seminars l) District Councillor Martin Hibbert and/or County Councillor David Beaney m) Other
8.	To RECEIVE and DISCUSS Correspondence a) Grounds Maintenance Contract 2023-2024 (Quotes Received attached) b) KALC Community Awards Scheme 2023 (details attached)
9.	To RECEIVE, APPROVE and AUTHORISE - BACS payments and SIGN Cheques
10.	To RECEIVE and DISCUSS Any Other Business concerning the Parish a) Councillors' comments b) Approve any resolutions for discussion in confidential items in agenda item 14
11.	To CONFIRM date of next meeting – Tuesday, 21 <sup>st</sup> March 2023
12.	To RECEIVE and DISCUSS confidential items approved by resolution in item 12b

Signed  (Parish Clerk).

Recreational Facility Report						Date Inspected 07/02/23			
	Item	Structure	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Childrens Play Area	Roundabout	√	√	√	√	√	N/A	√	√
	Toddlr Swings	√	√	x	√	√	N/A	√	√
	Junior Swings	√	√	x	√	√	N/A	√	√
	Alpine Crossing	√	√	√	√	√	N/A	√	√
	Multiplay	√	√	√	√	√	N/A	√	√
	Balance Bar	√	√	√	√	√	N/A	√	√
	Giant Steps	√	√	√	√	√	N/A	√	√
	Perimeter fence	√	N/A	√	N/A	√	√	√	√
Mystical World Unit	√	N/A	√	√	√	N/A	√	√	

Some corrosion treatment needed on Junior swing frame and nuts on one Toddler swing seat. To be carried out in the Spring.

	Item	Structure	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Outdoor Gym Equipment	Step Up & Treadmills	√	√	√	√	√	√	√	√
	Pull Down & Shoulder Press	√	√	√	√	√	√	√	√
	The Bench	√	√	√	√	√	N/A	√	√
	Junior Recumbent Bike	√	√	√	√	√	N/A	√	√
	Senior Recumbent Bike	√	√	√	√	√	N/A	√	√
	Hand Bike	√	√	√	√	√	N/A	√	√
	Leg Press	√	√	√	√	√	√	√	√
	Junior Cross Trainer	√	√	√	√	√	N/A	√	√
	Senior Cross Trainer	√	√	√	√	√	N/A	√	√
	Senior Fitness Bike	√	√	√	√	√	√	√	√
	Junior Fitness Bike	√	√	√	√	√	√	√	√
	Chest Press	√	√	√	√	√	√	√	√
	Seated Row	√	√	√	√	√	√	√	√
	Leg Press & Oblique	√	√	√	√	√	√	√	√
Welcome Sign	√	N/A	√	N/A	√	√	√	√	

	Item	Structure	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Skate Park	Beatrice Rd end Ramp	√	√	√	X	√	√	√	√
	Centre Ramp	√	√	√	√	√	√	√	√
	Elizabeth Drive end Ramp	√	√	√	X	X	√	√	√
	Grind Rail	√	√	√	√	√	√	√	√
	Bench	√	√	√	√	√	√	√	√
Perimeter Fence	√	N/A	√	N/A	√	√	√	√	

Some graffiti to the north side of ramp

Some delamination evident on end ramps.

	Item	Structure	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Surrounds	Youth Shelter	√	N/A	√	√	√	N/A	√	√
	Picnic Tables and Bench	√	N/A	√	√	√	N/A	√	√
	BMX Double Ramp	√	N/A	√	X	√	N/A	√	√
	BMX Duck Under Hurdle	√	N/A	√	N/A	√	N/A	√	√
	BMX Jump Ramp	√	N/A	√	√	√	N/A	√	√
	BMX Slalom Poles	√	N/A	√	N/A	√	N/A	√	√
	MUGA	√	N/A	√	√	√	N/A	√	√
	Petanque court	√	N/A	√	√	√	√	√	√
	Litter Bins	√	N/A	√	N/A	√	N/A	√	√
Village Hall Defibrillator	Batteries installed for 5 years				07/02/23	Check Unit	√	Check Pad Date	X
Shop Defibrillator	Battery expiry January 2026					Check Unit	√	Pad Expiry 19/06/25	

BMX DOUBLE RAMP Surface worn on double ramp but not serious.

New batteries fitted to Village Hall defibrillator

New defibrillator pads on order

	Item	Structure	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Zip Wire Petanque Court	Wire Tension	√	N/A	√	N/A	√	N/A	N/A	√
	Running Gear	√	√	√	N/A	√	N/A	N/A	√
	Zip Wire Seat	√	N/A	√	N/A	√	N/A	N/A	√
	Rubber Tyre Stops	√	N/A	√	N/A	√	N/A	N/A	√
	Ramps and Platforms	√	N/A	√	N/A	√	N/A	N/A	√
	Support Structures	√	N/A	√	N/A	√	√	√	√
	Groud Mats	√	N/A	√	√	√	√	√	√
Petanque Court	N/A	N/A	N/A	√	√	√	N/A	√	

	<b>DRAFT ORDER OF MERCHANDISE - FOR APPROVAL</b> <b>All with Charles III logo.</b> <b>EXPENDITURE of £1,297.50</b>
✓	Yes, ok by me Maureen, lot of money for mugs no-one wants but needs must!! But maybe they love them!
✓	Yes, I confirm the expenditure of £1, 297.50 for the Coronation mugs and coasters.
✓	<b>Proposed</b>
✓	<b>Seconded</b> Thanks for doing this. Looks great to me - can't wait to set up my sales table!!
✓	I agree to the expenditure.

## Agenda Item 8a

<b>Harmer and Sons Ground Maintenance Limited</b>	<b>£4,900 per annum</b>
<b>Countrywide Grounds Maintenance</b>	<b>Declined</b>
<b>Landscape Services</b>	<b>Not received</b>
<b>Envisage Groundcare Ltd</b>	<b>£4,550 per annum</b>
<b>G W Landscaping</b>	<b>Not received</b>
<b>Landscape Services</b>	<b>Not received</b>

## Agenda Item 8b

### **KALC COMMUNITY AWARDS SCHEME 2023** **supported by Kent County Council**

The KALC Community Awards Scheme is to acknowledge and give recognition to those that have made a significant contribution to their local community.

Anyone that the Local Council thinks merits an Award can be nominated, although we are unable to accept nominations for campaign groups. The person/group must live or work within the Local Council boundary. The Local Council would make their own decision as to how they want to identify those that have made a significant contribution to the local community. For example, you might already know who that person/group might be, or you might decide to formally invite nominations from your local community with the winner being the one with the most nominations. There is no pre-determined criteria on what a significant contribution to the community might be.

The winner will receive a framed certificate signed by the Chairman of Kent County Council and the KALC Chairman. Your Local Council can decide whether it wants to also present something to the winner or to all nominees. The Award should be presented by the Local Council Chairman/Mayor at the Council's Annual Meeting in 2023. You may decide to invite the KCC Chairman/representative from Medway, or the KALC Chairman who could participate in the presentation of the Award, provided they are available on that date.

A nomination form for the Local Council is printed below. In order for KALC to produce the Certificate and have it signed by the Chairman of Kent County Council/representative from Medway and the KALC Chairman, we will require the name of the person and the reason for their Award by **TUESDAY 28TH FEBRUARY 2023** (email: [manager@kentalc.gov.uk](mailto:manager@kentalc.gov.uk) so that we can return the completed certificate to the Council in time for your 2023 Annual Meeting.