

DUE TO COVID-19 - NO MEETING HELD.
MINUTES OF DECISIONS MADE, UNDER DELEGATED POWERS TO
CLLR: LAKE (CHAIRMAN), CLLR: PILCHER (VICE-CHAIRMAN) and CLERK
15th SEPTEMBER 2020,

PRESENT: Not Applicable

1. **APOLOGIES:** Not Applicable

2. **PUBLIC ADDRESS TO COUNCILLORS, FEEDBACK FROM COUNCIL SURGERY and OTHER SOURCES**

Public addressing the members, should be on this item on agenda only and not during other discussions during the meeting. Items raised are discussed by Councillors under related entries on Agenda.

- High numbers of bottles and cans, plus other rubbish reported in playing field, together with concerns on recent anti-social behaviour.
- Diverted traffic on B2011 during nights when works take place on A20/Roundhill Tunnels report to Highway England, requesting more diversion signs etc.

3. **MINUTES OF THE MEETINGS**

The Minutes of the Meeting held on 18th August 2020 pending approval at next meeting.

4. **DECLARATION OF PERSONAL INTERESTS:** Not Applicable

5. **MATTERS ARISING FROM MINUTES OF LAST MEETING**

a) **Traffic Management:**

Waiting response from Kent Highways on Parish Council Highway Improvement Plan with exact costings for future planning.

Dover Hill traffic improvement works

Outline design for safety improvements for both Dover Hill and New Dover Road, received.

Action/Resolution: Kent Highways statement: "The scheme has recently been safety audited and as a result there are a few minor additional improvements that need to be applied to the design. It has also been highlighted the new pedestrian crossing point will require additional lighting, i.e. four new lamp columns on the approach and so this is currently being designed by our street lighting team. As previously stated KCC have the budget to install this scheme this financial year, we will keep you up to date with progress".

b) **School Project Donation**

First Aid training for children at Primary School, agreed to be funded by Council. *Action/Resolution: Received company contacts for use. Clerk will make contact with School to pursue further.*

c) **Fly-tipping rear of Capel Street on Farmer's Land boundary**

Action/Resolution: Dover District Council response: "Visited the area and there appeared to be no vehicle access to the site across the field from Cauldham Lane in order to get to the rear of the properties identified. I identified there to be waste on a bank which backed directly onto some of the houses along Capel Street which included items such as soil, green waste, wood, and tyres. This bank did not appear to form part of the field but instead an extension to the land associated with the houses on Capel street as some properties had gates on this bank which opened straight onto the field. Currently there is no evidence to suggest these items have been fly tipped. Should further information be provided by residents then of course we will look into the deposits of these waste items.

The Council has powers to serve notice upon landowners where waste is likely to cause a public health nuisance such as attracting rodents. The waste found was on the whole inert waste which was unlikely to harbour rodents therefore we would not look to take actions upon landowners. If particular residents have further information or evidence of rodent activity within their properties we can look into this further".

d) **Transport – Thanet Community Company**

Action/Resolution: Able to take people to medical and hospital appointments, they can go on trips, once Covid 19 allows. Hire vehicles for trips out. As previously, just not the Kent Karrier which was a set day, set time for 2 hours at £3.50.

Signed Chairman

Date

5. **MATTERS ARISING FROM MINUTES OF LAST MEETING continued**

e) **Capel Street Rubbish**

Rubbish in front garden report to DDC Environment. *Action/Resolution: Waiting DDC to action and report back.*

f) **Old Dover Road, Excavation**

Concerns raised with DDC Planning Enforcement. *Action/Resolution: Waiting DDC to action and report back.*

g) **Access to Playing Field**

Action/Resolution: Waiting DDC Landlord to action and report back.

h) **Land South of Old Dover Road**

Went to Auction 23rd September. *Action/Resolution: Sold £75,000. Will check Land Registry on owner details.*

6. **PLANNING.**

a) **Hockley Sole, Hockley Lane**

20/00482, Change of use and extension of existing garden building to provide a holiday let/ancillary accommodation. *Action/Resolution: Waiting DDC Decision.*

b) **77A Old Dover Road**

20/00730, Erection of a first-floor front extension, roof extension over existing balcony with glass balustrade and alterations to doors and windows. *Action/Resolution: Granted Planning Permission.*

c) **4 Lancaster Avenue**

20/00781, Erection of a single storey side/rear extension (existing extension to be demolished). *Action/Resolution: Granted Planning Permission.*

d) **34 Helena Road, Bracknell House**

20/00732, Erection of a single storey side extension, replacement roof to existing conservatory and alterations to doors and windows (existing single storey front and side extensions and steps to be demolished). *Action/Resolution: Granted Planning Permission.*

e) **(HLAA/LALP) - Dover District Council Land Allocation Local Plan Consultation**

Action/Resolution: Still waiting date for consultation.

Other

Grasslands

Action/Resolution: Still waiting for further information from DDC on use of Public Open Space and Bridleway access.

7. **DELEGATES' REPORTS**

Neighbourhood Watch

Update circulated on the joint walkabout by Community Warden Jan Henry and PCSO Megan Keehner. *Action/Resolution: Summary - On their first walk-about they spoke to Brian who had recently arrived again in his green van on Old Dover Road. Brian was visibly upset on comments received who object to him being there. The PCSO stated, he is perfectly entitled to park and stay on Old Dover Road, as long as he behaves himself and reminded him that calling out to people passing by, could be seen as aggressive even if he thinks he's being friendly or it's just a bit of banter. He has physical and mental health issues. He had a flat in Dover but it's been water damaged and is uninhabitable, so he has nowhere else to live. He has been left with contact phone numbers and details of a couple of mental health support services that may be able to help him. Hopefully, he will reach out to them. In the meantime, concerned residents please be reassured, he is doing nothing wrong and just wants to be left alone or, in an ideal world, given a friendly greeting as people pass by. That said, if he is genuinely abusive, they should report him to 101 and the Police can deal with him.*

Signed Chairman

Date

7. DELEGATES' REPORTS continued**a) Play equipment**

Equipment Status - *Recreational Equipment* **Report attached.**

Junior swings, replacement of shackles and bushes, including adjustment to zip-wire seat.

Action/Resolution: quotation accepted and waiting repairs

Extensive refurbishment to Skate-Park ramps to be implemented by contractor to edgings and a general upgrade. *Action/Resolution: quotation accepted and waiting repairs*

Thanks were expressed to B Young Grounds Maintenance for weeding and tidying the perimeter edge of Skate-park.

b) Highways – Nothing further to report**d) Public Rights of Way**

Items of concern reported to Kent Public Rights of Way and Kent Highways respectively.

Footpath down cliff to Warren – dangerous steps and broken fence.

e) Speed Watch

Relaxation of Kent Police restrictions being considered by volunteer co-ordinators and practitioners.

f) Capel Cares - Nothing further to report.**g) Grapevine Newsletter**

September issue delivered door to door.

20 More copies required and order with October issue.

h) Village Hall Management Committee

Garage Safari went well. Full report from Management Committee in October Grapevine Newsletter.

i) Training/workshops/seminars

- Clerk attended Webinar: New Code of Conduct. *Action/Resolution: **Notes attached.***
 - Health and Well Being Workshops taking place on: Thursday 3rd September 2020 and Wednesday 9th September 2020.
 - Clerk attended interactive virtual seminar: KALC Seminar for Clerks and Council Officers - Effective Comms and Engagement in a Post-Lockdown World on 15th September. *Action/Resolution: Notes to follow.*
 - Dynamic Councillor Module ONLINE via the ZOOM Platform. The date is Thursday 1st October 2020
- j) District Councillor James Rose - No Report**
- County Councillor Geoff Lymer – **Attached****

k) Other

- KALC Community Award 2020. *Action/Resolution: Certificate received. Waiting a meeting to invite recipients to receive.*

8. CORRESPONDENCE

Other items received: - List of email items etc., received, **attached** and/or previously forwarded

9. CHEQUES and BACS PAYMENTS

The **attached** cheques and BACS payments were approved and authorised by Cllrs: Lake and Pilcher under Delegated Powers dated 17th March 2020 and 18th August 2020.

INCOME/EXPENSE 18.08.2020 to 24.09.2020

10. MATTERS CONCERNING THE PARISH

a) **Councillors' comments** – Addressed previously in these minutes

b) **Approve resolution to discuss any confidential issues** – None

11. DATE OF NEXT MEETING

Tuesday, 20th October 2020 at 7.30pm.

Due to the “Rule of 6” Government Regulation now currently in place, Parish Councillors are discussing remotely, the safety of Parish Council Members and the Public attending meetings.

It has been recommended by the National Association of Local Councils (NALC), that we revert to delegated powers decisions and/or consider the use of Zoom online meetings, or something similar, until Covid-19 regulations are relaxed.

The next Parish Council meeting venue and dates, will be arranged and notified when known.

Signed Chairman

Date

Recreational Facility Report							Date Inspected 21/09/20		
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Childrens Play Area	Roundabout	√	√	√	√	√	N/A	√	√
	Todler Swings	√	√	√	X	√	N/A	√	√
	Junior Swings	√	X	√	X	√	N/A	√	√
	Alpine Crossing	√	√	√	√	√	N/A	√	√
	Multiplay	√	√	√	X	√	N/A	√	√
	Balance Bar	√	√	√	√	√	N/A	√	√
	Giant Steps	√	√	√	√	√	N/A	√	√
Perimeter fence	√	N/A	√	N/A	√	√	√	√	
Wetpour needs replacing under all swings and slide One toddle swing and one junior swing to be disabled Signs on roundabout indicating only every other bay to be used Social distance and max usage signs displayed Shackles and bearings to be replaced on junior swings									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Outdoor Gym Equipment	Step Up & Treadmills	√	√	√	√	√	√	√	√
	Pull Down & Shoulder Press	√	√	√	√	√	√	√	√
	The Bench	√	√	√	√	√	N/A	√	√
	Junior Recumbent Bike	√	√	√	√	√	N/A	√	√
	Senior Recumbent Bike	√	√	√	√	√	N/A	√	√
	Hand Bike	√	√	√	√	√	N/A	√	√
	Leg Press	√	√	√	√	√	√	√	√
	Junior Cross Trainer	√	√	√	√	√	N/A	√	√
	Senior Cross Trainer	√	√	√	√	√	N/A	√	√
	Senior Fitness Bike	√	X	√	√	√	√	√	√
	Junior Fitness Bike	√	√	√	√	√	√	√	√
	Chest Press	√	√	√	√	√	√	√	√
	Seated Row	√	√	√	√	√	√	√	√
	Leg Press & Oblique	√	√	√	√	√	√	√	√
Welcome Sign	√	N/A	√	N/A	√	√	√	√	
Fitness bike needs repacement bearings summer 2021 Social distance and other COVID-19 signs displayed									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Skate Park	Beatrice Rd end Ramp	√	√	√	X	√	X	√	√
	Centre Ramp	√	√	√	√	√	X	√	√
	Elizabeth Drive end Ramp	√	√	√	√	√	X	√	√
	Grind Rail	√	√	√	√	√	X	√	√
	Bench	√	√	√	√	√	X	√	√
	Perimeter Fence	√	N/A	√	N/A	√	√	√	√
3 fixing missing on new signage Top board lifting on flat platform on East end Social distance and max usage signs displayed									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Surrounds	Youth Shelter	√	N/A	√	√	√	N/A	√	√
	Picnic Tables and Bench	√	N/A	√	√	√	N/A	√	√
	BMX Double Ramp	√	N/A	√	X	√	N/A	√	√
	BMX Duck Under Hurdle	√	N/A	√	N/A	√	N/A	√	√
	BMX Jump Ramp	√	N/A	√	√	√	N/A	√	√
	BMX Slalom Poles	√	N/A	√	N/A	√	N/A	√	√
	MUGA	√	N/A	√	√	√	X	√	√
	Petanque court	√	N/A	√	√	√	√	√	√
	Litter Bins	√	N/A	√	N/A	√	N/A	√	√
Defibrillator	Batteries installed				27/03/18	Check Unit	√	Check Pad Date	√
1 fixing missing on new signage BMX DOUBLE RAMP - Surface worn on double ramp but not serious. Social distance and other COVID-19 signs displayed									
	Item	Stucture	Moving Parts	Paint	Surfacing	Free from Vandalism	Signage	Area Cleanliness	Fit for Use
Zip Wire Petanque Court	Wire Tension	√	N/A	√	N/A	√	N/A	N/A	√
	Running Gear	√	√	√	N/A	√	N/A	N/A	√
	Zip Wire Seat	√	N/A	√	N/A	√	N/A	N/A	√
	Rubber Tyre Stops	X	N/A	√	N/A	√	N/A	N/A	√
	Ramps and Platforms	√	N/A	√	N/A	√	N/A	N/A	√
	Support Structures	√	N/A	√	N/A	√	N/A	N/A	√
	Groud Mats	√	N/A	√	√	√	√	√	√
Petanque Court	N/A	N/A	N/A	√	√	N/A	√	√	
Position of buffer tyre to be checked by Wicksteed Social distance and other COVID-19 signs displayed									

Signed

Chairman

Date

Webinar Notes – NEW Code of Conduct on 26th August 2020

- Local Government Association Abigail Gallop, Senior Policy Advisor
- 2 Legal Advisors
- 108 Participants

Consultation closed on 17h August 2020. (Rumour not still open).

Items discussed:

- Intimidation is not acceptable.
- Championing the needs of residents.
- Rules – do's and don'ts.
- Do not disclose confidential information.
- Have a positive behaviour and set boundaries.
- Code only used in practice when acting as a Councillor, not when acting in a personal capacity.
- Social media – where do boundaries lie; civility, bullying, disrespect, reflects political debate/free speech.
- Complaints addressed via District Monitoring Officer.
- Ensure disclosure of interest registered for Councillors to include partners and outside non-paid outside interests.
- Sanctions – a matter for Government Legislation.
- How Councillors speak to public and/or any abuse by members with case handling activated by Monitoring Officer to demonstrate high standards.
- Suspension for mis-conduct cases by electorate to be addressed and referred to DDC as principle authority responsible for investigating independently.
- Role of Monitoring Officer defined, i.e. sanctions, difference between staff grievance and code of conduct.
- Role of Clerk not being respected, will form part of Induction for Councillors. Clerks have some status as a Responsible Officer with a professional relationship of all in dealing in a respectful and courtesy way.
- Social media additional guidance in Code of Conduct on rules of engagement and statement rules being developed further in Policy.
- Enforcement in signing Disclosure of Pecuniary Interest form essential, as it is a criminal offence to not complete.
- New Councillors and Clerks Induction Online via LGA/NALC/KALC.

Parish Clerk

Signed Chairman
Date

Report from County Councillor Geoff Lymer

I am concerned at the situation in the Dover area, for example the Whitfield development, as a result, I have requested action from our local and neighbouring MPs Natalie Elphicke and Craig Mckinley to take a stance to look after their constituents who have properties near such proposed developments.

The government paper "Planning for the Future" is showing what can only be described as mutant algorithms for future building developments in the East Kent area which anyone with just half an amount of common sense can see the algorithms are flawed by proposing that Dover area accepts a 115% increase in development.

Dear Ms Elphicke and Mr Mckinley.

I would like you to tell me what you have done or are proposing to do about the Government's draft Planning for the Future. The proposal in this bill is, in short, entirely to remove any democratic part in planning for the areas where we live. I am dismayed that a Conservative government should engage in this Prescotism. It has it's elements of consultation suggested but they are a mere pretence of including the local people.

It's also based on the false claim, repeated I am sorry to say by successive Conservative ministers, that it is the planning system with its pesky democratic bits (such as they are) which is holding up the wholesale concreting of large parts of Kent in particular and the South East in general.

It cannot be argued that delays in delivery are caused by planning bureaucracy when ***more than a million homes with planning permission have not been built***. Since 2009, 2564600 homes have been approved for construction but only 1530680 completed (source LGA used government sourced figures for analysis).

Since 2012/13 the number of planning permissions granted has almost doubled with councils approving 9 in 10 applications. I call on the government to give councils power to take action on land that has planning permission for homes to make it easier to compulsory purchase land where homes remain unbuilt. The planning system is not a barrier to house building, " no one can live in a planning permission or a half-built house where work has begun on a site but not been completed."

It is vital that the planning process is protected in order that councils and their communities can ensure we realise the government's ambition of building beautiful homes which includes the necessary infrastructure and affordable housing

These figures give lies to the government's claims that council planning departments are the problem in getting more new homes built. The Tory government should give councils tough "use it or lose it" controls over land with planning permission and stronger powers to require mixed development to meet local housing needs.

The algorithm or formula is already producing absurdly anomalous, so-called 'housing needs' numbers. "Need" is a phony word. It's never been true that the increase from 6,000 to 13,800 pushed onto Tunbridge Wells Borough Council in West Kent in 2016 was to provide homes for people currently living in the borough. It's even less true that the 'need' only five years later is set to go up to about 18,000 before we've even made a plan for the last travesty. We are seeing the same picture in East Kent in the Dover area These are self-fulfilling prophecies, because when you build the houses people move in from outside to fill them, thus apparently proving the numbers right.

The Covid crisis with its working from home has shown that it is no longer critical where you actually are to take part in the economy. It is no longer essential to cram everything in the South East and London.

Strategically it should go to our new friends in the North and the north Midlands where land prices are much cheaper and there is more room plus they want the economic boost of building.

On another track, that homeworking argues ever louder for a shift of the £100bn from HS2 to the provision of a world standard digital communication system for broadband and mobile phones. That's the shape of the future economy.

Why cannot the South East MP's unite with the 1922 Committee and defeat the Government's proposed legislation with the Conservative 80 seat majority? I and the parishes I serve look forward to your responses.






Geoffrey Lymer

Kent County Councillor for the Dover West Ward






Signed Chairman

Date

Emails, Brochures, magazines, etc., correspondence items:*(List of email items received attached and/or previously forwarded).**Due to a vast amount of emails received and to save paper, if Councillors require any of them, please contact Clerk and relevant emails will be forwarded on).*

Programme.Officer@folkestone-hythe.gov.uk	For Information - Notification of the F&HDC (Folkestone & Hythe District Council) Core Strategy Exam...	22/09/20 15:06
Laura Dyer	 CHIEF EXECUTIVE'S BULLETIN	21/09/20 16:09
Kym LloydOwen	Parish and Town Council £200 Grant	15/09/20 09:40
Kym LloydOwen	Parish and Town Council £200 Grant	14/09/20 12:22
Molly Macgregor	Re: what3words /// Capel-le-Ferne Parish Council	14/09/20 11:42
Andrew Judd 46059727	NHW Message - latest from the Fraud Office/Drivers urged to drive safely as road checks planned acro...	14/09/20 05:53
National Association of Local Councils	 CHIEF EXECUTIVE'S BULLETIN	11/09/20 14:34
Molly Macgregor	what3words /// Capel-le-Ferne Parish Council	10/09/20 10:41
traffic.schemes@kent.gov.uk	SoWN - A258 Dover Road junction with Granville Road	08/09/20 16:03
SSP Specialised Sports Products	SSP: Surfacing, Maintenance and Repairs for Council Playgrounds	07/09/20 14:12
Andrew Judd 46059727	NHW Message - Six charged following protests in Dover	07/09/20 14:06
National Association of Local Councils	 CHIEF EXECUTIVE'S BULLETIN	04/09/20 13:29
Kent and Medway Growth Hub	Kickstart Employment Fund and Loan Fund deadline	04/09/20 11:00
Terry Martin	Highways England - M20 Moveable Barrier works	26/08/20 12:48
National Association of Local Councils	Last chance to register your place for next week's online event	23/08/20 16:04
Wicksteed Playgrounds	A whole new play area for under £10k?!	20/08/20 15:58
Terry Martin	LGA Consultation on the Draft Code of Conduct	19/08/20 16:04
Info	Rural Kent Membership	19/08/20 15:14
Lee Wallings	Rebound Rubber - Recycle Venture	19/08/20 14:59
Panicos Monk	Insurance for Your Parish Council	18/08/20 16:40
National Association of Local Councils	 JOB VACANCY	18/08/20 13:44
National Association of Local Councils	 REBUILDING COMMUNITIES	18/08/20 09:30

ITEMS ALREADY FORWARDED

→ National Association of Local Councils	 CORONAVIRUS UPDATE	21/09/20 17:15
CAPEL-LE-FERNE PARISH COUNCIL	Fwd: Local Needs Affordable Housing	15/09/20 11:47
→ Info	Local Needs Affordable Housing	15/09/20 09:23
→ National Association of Local Councils	 REBUILDING COMMUNITIES	14/09/20 14:07
→ Laura Dyer	FLYER OF UPCOMING EVENTS	11/09/20 17:55
→ National Association of Local Councils	 REBUILDING COMMUNITIES	09/09/20 10:59
→ Terry Martin	Kent Prepared newsletter Issue One - bringing you the latest Kent Resilience Team news	08/09/20 16:21
→ Kent Association of Local Councils	SKC Local Area Meeting - Wednesday 09 September at 2pm	04/09/20 15:06
Keith Pilcher	Re: Fwd: KCC Electric Vehicle Charging Points Grant	28/08/20 10:19
Cherry Leppard	Re: KCC Electric Vehicle Charging Points Grant	28/08/20 09:16
Philippa Seager	Re: KCC Electric Vehicle Charging Points Grant	28/08/20 09:06
→ Terry Martin	KCC Electric Vehicle Charging Points Grant	27/08/20 14:13
→ Terry Martin	FREE ONLINE KALC/CPRE Kent Planning White Paper virtual Information Event 11 September at 10....	26/08/20 16:35
→ Kent County Council Consultations (do not reply)	Reminder to take part - The Kent Downs Area of Outstanding Natural Beauty Draft Management Plan...	26/08/20 15:38
→ National Association of Local Councils	 REBUILDING COMMUNITIES	25/08/20 10:00
→ National Association of Local Councils	 CHIEF EXECUTIVE'S BULLETIN	21/08/20 09:30
Douglas Johnson	Allington IWMF - extension of consultation period	20/08/20 10:17
Terry Martin	KALC CEO Bulletin - August 2020	19/08/20 10:33

Other items received:

1. Clerks and Council's Direct Magazine
2. DDC Solar Together Kent- Letter leaflets and posters.
3. Letter and media coverage from resident on 2Money from Developers to fund Planning Guidelines
4. British Legion Poppy Appeal - Donation request and Wooden Cross for use on 11.11.20

Signed

Chairman

Date

Signed

Signed Chairman
Date