

CAPEL-LE-FERNE – Speed Watch COVID-19 Risk Assessment

What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	Persons on SpeedWatch duty	<p><u>Personal Circumstances</u> Those offering to volunteer for Speed Watch duty should consider their personal circumstances before agreeing to attend a SpeedWatch session, e.g. those 70+ years in age, those with health issues or those shielding others in their own household.</p> <p><u>Social Distancing</u> Social Distancing - If possible, the SpeedWatch equipment should be erected and dismantled by one person. If a second person is required, then face coverings must be worn. During the session the appropriate social distance recommended by the Public Health Agency should be maintained at all time (Currently 1M+).</p> <p><u>Wearing of PPE</u> Whilst assessing the risk, addition measures such as PPE should be worn, this includes gloves and Hi Viz jackets. The use of face coverings should be adopted if assisting with the erection or dismantling of SpeedWatch equipment. Volunteers are also to carry hand sanitiser with them during a session.</p> <p><u>Cleaning PPE</u> Hi Viz jackets and face coverings should be washed after each session. Gloves should be disposed in a waste bin.</p>	<p>Volunteers to have face coverings available</p> <p>Gloves to be provided by the Parish Council. Gloved hands should be kept clear of the face during the session. Gloves should be disposed in a waste bin following the session. Kent Police SpeedWatch Team will provide hand gel face mask and wipes.</p> <p>Ensure that each volunteer is issued with their own HI Viz jacket. Volunteers will be responsible for cleaning their own issued Jacket</p>	<p>Volunteers</p> <p>Volunteers</p> <p>Parish Clerk</p> <p>Volunteers</p> <p>Kent Police SpeedWatch Team</p> <p>Parish Clerk/ R Tapley</p>	<p>Each session</p> <p>Each Session</p> <p>During Each Session</p> <p>After each session</p>	

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		<p><u>Cleaning equipment</u> All SpeedWatch equipment including palm device must be cleaned before and after use. Clip boards must not be shared amongst volunteers</p> <p><u>Hand Washing after a session</u></p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place. • Stringent hand washing taking place for 20s • Drying of hands with towel or disposable paper towels if available. • Use of hot air hand dryer not advised • Use gel sanitiser as an alternative <p><u>Symptoms of Covid-19</u> If a Volunteer becomes unwell with a new continuous cough or a high temperature, he/she is advised to follow the HM Government stay at home guidance.</p> <p><u>Risk Assessment Review</u> A review of the assessment will be carried out prior to each meeting.</p>	<p>Clerk for the Parish Council to be notified</p> <p>Completed SpeedWatch COVID-19 Roadside Risk Assessment form forwarded to CSW Manager, Kent Police https://forms.gle/3sBc5KCAFpftWSZU9</p> <p>Dated copy of executed Risk Assessment kept on file</p>	<p>Parish Clerk/ R Tapley Volunteers</p> <p>R Tapley Volunteers</p> <p>Volunteers Clerk to the Council</p> <p>Parish Clerk/ Volunteers</p> <p>R Tapley Parish Clerk</p>	<p>Before and after each session</p> <p>After Each Session</p> <p>When Symptom Occur</p> <p>Before each session</p> <p>Before each session</p>	
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