

MINUTES OF DECISIONS MADE, UNDER DELEGATED POWERS DATED
TUESDAY, 17TH MARCH 2020,
TO CLLR: LAKE (CHAIRMAN), CLLR: PILCHER (VICE-CHAIRMAN) and CLERK,
FROM WEDNESDAY, 18TH MARCH to WEDNESDAY, 29TH APRIL 2020

1) Play equipment

- Equipment Status repairs to Bucket Swing and Zip-Wire

Action/Resolution: Wicksteed were due to attend to carry out replacement bucket swing and repairs to Zip-Wire, when Government Guidelines on social distancing was announced. Contractor to make contact when lock-down lifted.

- Maintenance of Petanque Court

*Request by players to clean the Court by SHARA (Shepway Active Retirement Association).
Action/Resolution: Youngs Ground Maintenance carried out spraying of weeds and moss in area.*

2) Vacancy

*Two nominations received from Brian Tutt and Julie Young for one vacancy.
Action/Resolution: Cllrs: Lake and Pilcher decided to hold a secret ballot of existing members, by email, to enable the vacancy to be filled as soon as possible. This took place between 19th April and 24th April 2020. The Clerk, acting as invigilator, received the votes by email. Votes cast were: 1 vote for Brian Tutt, 6 votes for Julie Young, and 1 Abstention. Mrs Julie Young was accordingly declared and duly agreed as a co-opted member as of Wednesday, 29th April 2020.*

3) Land Allocation Plan

Notification was received that the New Local Plan, i.e. Housing and Economic Land Availability Assessment (HELAA) document is due for public consultation June/July for 6 weeks.

Action/Resolution: Cllrs. Lake and Pilcher agreed to send out notification to the public, via Facebook Page and Email Database, of Dover District Council's impending timetable. Also agreed, was to attach the Land Allocation Plan Map and a further user-friendly document explaining sites, colour codes on map and requesting the community begin to compile responses to the Consultation when date is set.

A response from the Parish Councillors would be drawn up in due course, taking into account community comments received.

4) Grapevine Newsletter

Delivery discussed in view of impending Coronavirus implications for deliverers.

Action/Resolution: Cllrs: Lake and Pilcher agreed to not deliver the May issue, but to produce an online version only.

Signed Chairman
Date

5) CHEQUES and BACS PAYMENTS

The following cheques and BACS payments were approved and authorised by Cllrs: Lake and Pilcher under Delegated Powers dated 17th March 2020.

Date	To/From Whom	Particulars of Payment	Amount	VAT	TOTAL EXPENSES	TOTAL RECEIPTS		Cheque, BACS, DD, SO	BANK A/Cs	Statement No:	Reconciliation
	Brought Forward					28,633.57					
25.03.20	Harmer Landscapes	Grass Cutting March	502.50	100.50	603.00		R	BACS			
27.03.20	Information Commission	Data Protection	35.00		35.00		R	BACS			
30.03.20	Air Ambulance	Donation	250.00		250.00		R	BACS			
30.03.20	Crane Interactive	New website	750.00		750.00		R	BACS			
30.03.20	Dover District Council	Ground Rent	112.50		112.50		R	SO			
31.03.20	Nat West	Interest	3.19			3.19	R	INT			
03.04.20	HMRC	PAYE	165.52		165.52		R	DD			
14.04.20	Dover District Council	Precept 2020 - 2021	41,902.00			41,902.00	R	BACS			
15.04.20	Primary Technology	New website annual maintenance	300.00	60.00	360.00		R	BACS	Cash/Chq in Hand		1.56
16.04.20	Kent Association Local Council	Annual Subscription	556.04	111.21	667.25		R	BACS	Reserve A/c		55,396.82
27.04.20	Various	Adverts	101.00			101.00	R	BACS	Current		1,131.13
21.04.20	Staff	Salaries	520.55		520.55		R	BACS	Project	22	10,728.43
21.04.20	Staff	Expenses Broadband & Energy.	18.00		18.00		R	BACS			67,257.94
					3,481.82	70,639.76			Less Un-Reconciled		100.00
						67,157.94					67,157.94

Signed Chairman
Date

6) PLANNING.

a) Plot 38, Land South New Dover Road, CT18 7UB

19/01270, Variation of Conditions 2 (approved plans) and 23 (windows) to allow the insertion of a ground floor window to the west elevation of (plot 38) of planning permission DOV/15/00525 (application under Section 73). *Action/Resolution: Still waiting Dover District Council decision.*

b) Land At New Dover Road And Winehouse Lane, Capel-Le-Ferne

18/00819, Change of use of land to site 26 no. holiday caravans and associated landscaping and access. *Action/Resolution: Appeal Dismissed.*

c) 187 New Dover Road Capel Le Ferne CT18 7JD

20/00126, Creation of a vehicular access and creation of hardstanding (existing wall to be demolished). *Action/Resolution: Granted Permission.*

d) Playing Field Lancaster Avenue Capel Le Ferne Kent CT18 7LX

20/00191, Installation of a 4m high steel anti-vandal post for an additional CCTV camera. *Action/Resolution: Waiting Dover District Council decision.*

e) Playing Field Lancaster Avenue Capel Le Ferne Kent CT18 7LX

20/00190, Certificate of Lawfulness (proposed) for the installation of 2no. aluminium signs. *Action/Resolution: Granted Permission.*

f) Royal Oak New Dover Road Capel Le Ferne CT18 7HY

20/00113, Erection of a war memorial. *Action/Resolution: Granted Permission.*

g) Sharon 54 Alexandra Road Capel Le Ferne CT18 7LS

20/00229, Erection of a single storey side extension. *Action/Resolution: Waiting Dover District Council decision.*

h) 24 Capel Street Capel Le Ferne CT18 7LZ

20/00253, Erection of a single storey rear extension and rear dormer roof extension. *Action/Resolution: Waiting Dover District Council decision.*

i) 6 Lancaster Avenue Capel Le Ferne CT18 7LX

20/00355, Erection of single storey rear and side extensions (existing rear extension to demolished). *Action/Resolution: Waiting Dover District Council decision.*

j) 15 Beatrice Road Capel Le Ferne CT18 7LH

20/00415, Erection of a single storey rear extension, front extension, external alterations to include rendering, cladding, alterations to roof, new windows and doors, conversion and extension of garage to store/gym/home office (existing conservatory to be demolished). *Action/Resolution: Waiting Parish Council decision.*

k) Land Adjoining Mena House New Dover Road Capel Le Ferne

20/00400, Creation of a new vehicular access, realignment of fencing and the installation of a field gate. *Action/Resolution: Waiting Parish Council decision.*

7) NEXT MEETING

Unknown at present.

Virtual Video Conferencing Meetings being considered for future, if necessary.

Signed Chairman

Date