

MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 19TH AUGUST 2014

Present:

Cllrs; C Goble, P Jones, K Pilcher, J Stone, G Titman and B Tutt, together with Frederick Scales (District Councillor) and Geoff Lymer (County Councillor).

1. **APOLOGIES:**

Cllrs: V Hale, C Norris, District Councillor Frederick Scales, PCSO Gretel May and Community Warden Dave Bish.

2. **DECLARATION OF PERSONAL INTERESTS**

None

3. **PUBLIC ADDRESS TO COUNCILLORS**

One resident address received from Mr Peter Butler regarding the Chieftan Passenger Plane now flying with the Spitfire, in place of the two Helicopters. Mr Butler stated his details and that he had nothing against the Spitfire flights but suggested that the plane was not flying at the recommended heights and flight paths originally agreed. He also suggest that the plane could “ridge” fly, following the set rules for this, a point down to Dover, out to sea and back again. There is no need to fly over the village and also, flying over Folkestone. His enquiry to Councillors was, could anything be done about this. He also congratulated the Parish Council for amenities provided on the Playing Field.

Councillors’ reply: Steve Burt of Go-Action Stations, denies flying over the village, but turning over the Battle of Britain Memorial site. It may be that the flight paths had changed to accommodate the Chieftain Passenger plane accompanying the Spitfire now. It was suggested that all residents put their concerns in writing to Mr Burt on changes to the flight path. As a reminder, the meeting were informed of; all authorities were contacted two years ago and no support was received from other Parish and Town Councils when recently contacted as to concerns of constant all day noise, when the planned weekends take place.

4. **MINUTES**

The Minutes of the meeting held on 15th July 2014 were approved and signed by the Chairman, Cllr: Goble, proposed by Cllr: Pilcher and seconded by Cllr: Tutt.

5. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**

a) Consultation on Main Modifications to Dover District Council Land Allocation Plan (notes to meeting already circulated). Forum meeting with residents held with approximately 20 attending and asking questions. Residents were informed the consultation was on the changes to policies on the Main Modifications to the Land Allocation Plan only, not to specific buildings on sites, which would be at the Planning Application stage. 2 More forums had been arranged. Noticeboard with map provided to view sites, being left in Village Hall foyer for information purposes. Advertising of the consultation had taken place on village noticeboards, Facebook page, Website and by email to database of residents. It would also be inserted into the Grapevine Newsletter.

b) Agricultural Odours (notes to meeting already circulated). Following complaints regarding odours from spreading on fields, Environment Officer at Dover District Council had been contacted and visited the village. He had contacted the Government Environment Agency, who requested all further complaints should be directed to them. Details of this had been advertised on Facebook page, Website and by email to database of residents. It would also be inserted into the Grapevine Newsletter.

c) Repair Status of Play Equipment

- Play Safety (RoSPA) report received and noted.
- Swings are lubricated as and when necessary whilst monitoring.
- Painting required to climbing frame. This had been requested of Capel Groundworks for a quotation. Cllr: Goble to chase.
- Skate-park risk assessment was noted and this was queried. According to Play Safety Ltd., rating status due to nature of equipment and not for any faults, of which none had been reported.
- Fencing of Petanque area had also been requested of Capel Groundworks and Cllr: Goble would chase this also.
- Sign bent and bolts protruding had also been noted.
- Replacement equipment in Junior Play Area was awaiting Cllr: Norris recommendations.

d) Speeding issue on New Dover Road (B2011) – Speed Watch

- Request had been circulated to residents for more volunteers, with little response.
- More training sessions would be arranged in forthcoming, including more Councillors.
- If further help was not established, then the scheme in the village will have to be abandoned.

e) Parish Council Vacancy

Councillors interviewed applicant, Julie Shaw, who indicated her wishes to be part of the Parish Council and felt passionate about the future of the village. She also specified her support for the “older person”.

Julie Shaw was subsequently and unanimously voted and co-opted to the Council.

f) Waste Bins on Playing Field

- A suggestion to install two (2) further waste bins on the Playing Field, was agreed by all present.
- Missing bins on Old Dover Road would be investigated.

g) Memorial Completion Update

Fencing and gravel to garden area was waiting quotation. Cllr: Goble to chase Capel Groundworks.

h) Other

Garage and extension to 107 Capel Street was queried, with the installation of 2 dormer windows, including the removal of asbestos pre-fab building. Resolved: This would be investigated further with plans and District Councillor Scales if necessary.

6.

DELEGATES REPORTS

a) Neighbourhood Watch – *Community Warden/PCSO and/or Cllr: Jones*

- 3 Burglaries reported – 2 being from insecure properties and one reported to being dealt with by Police following forensic evidence found.
- Residents to be asked to be more vigilant and make sure all properties are made secure.
- Community Warden had undergone a visit to all victims offering advice.
- Cllr: Jones reported another NHW meeting would be arranged for late September.

b) Village Hall Management Committee - *VHMC Minutes/Cllr: Stone*

- Remedial works on report carried out.

c) Highways – *Cllr: Brian Tutt*

- Recent grass verge cut in Capel Street had resulted in risings being left and blown into road. Concerns expressed this would lead to blocked drains and gullies. Clerk to report to Kent Highways
- Replacement of bulbs on New Dover Road – Clerk to remind Gas Contractor, who had agreed to this being carried out in the Autumn.
- Potholes reported to Hockley Sole on road leading to Capel Street.
- Major works on A20 reported, but no problems anticipated other than if diversions take place along B2011 (new Dover Road) and dependant on placement of signage. The works would commence at end of September and take place during the night.
- B2011 Crossing – Meeting had taken place with Charlie Elphicke MP, resulting in the following notifications:
 - There were limitations on types and all crossings discussed.
 - The Members’ Fund would not be adequate for funding this. Therefore, funding would be a problem for Parish Council and/or MP.
 - Questionable on type and where it can be seen by both traffic directions.
 - Double crossing doubtful, due to islands and fencing required as there is insufficient width in road for HGV and light settings. Both having been checked to confirm that they do not meet statistics required.
 - Moving islands towards Dover would restrict Amins’ Stores.
 - Registered traffic consultant would be required, that is registered with Kent County Council and the requirements of a survey.
 - Traffic management problems when work taking place and diversion required would be immense.
 - There appeared to be no way round provision of crossing with in excess of £70,000 required. This being a conservative cost.
 - Other discussed, i.e. location possibly where people do not want to cross, dangerous visibility in fog and mist weather, area notifications, bridge crossing with height restrictions being an invalid options and Health and Safety issues
 - County Councillor Lymer to look at other ways and back up with feasibility and evidence.

d) District Councillor Scales and/or County Councillor Lymer

County Councillor Lymer - Items highlighted:

- 2 Options – provision of footway Cauldham Lane and complete 30mph gates, top of Capel Street.
- Grants available for Armed Forces, maybe would provide a bridge to Battle of Britain site. This was agreed it was not where people want to cross, so not worth applying.
- Confirmation on Dover Neighbourhood Forum stall at Farmers' Market on 9th September on Healthy Living.

f) Other

Change in paper Tax disc regulations from 1st October discussed. Details to be advertised in Grapevine Newsletter.

7. CORRESPONDENCE

List of email items received attached and/or previously forwarded.

Other:

1. RNLI – Thank you letter for donation
2. Air Ambulance – Thank you letter for donation and literature
3. Kent County Council – Kent Minerals & Waste Local Plan Notification of Publication
4. APEK (Active Partnership for East Kent) Annual Review 2013 – 2014
5. Glasdon – Brochure of street furniture

8. CHEQUES and BACS PAYMENTS

The following cheques and BACS payments were approved and authorised:

Proposed by Cllr: Stone, seconded by Cllr: Jones and signed by the Chairman, Cllr. Goble and Clerk/Responsible Finance Officer.

| INCOME - DETAILS <i>Payments received and confirmed receipt into Bank Account</i> | INVOICE | VAT | Cheque No: or BACS | NOTES |
|---|-------------|-----|--------------------|------------------------|
| Interest | 3.44 | | | <i>April-June 2014</i> |
| TOTAL | 3.44 | | | |

| EXPENSES - DETAILS <i>Invoices received and Payments to be made</i> | INVOICE | VAT | Cheque No: or BACS | NOTES |
|---|----------------|---------------|-----------------------|-------|
| Go Girl Signs – Plaque for memorial | 150.00 | 50.00 | <i>BACS</i> | |
| Harmer and Sons Grounds Maintenance – Grass July | 387.50 | 77.50 | <i>BACS</i> | |
| Capel Groundworks – Supply & fit memorial | 900.00 | 180.00 | <i>BACS</i> | |
| Village Hall Management Committee – Hall rent | 14.75 | | <i>Cheq. No: 1481</i> | |
| Play Safety Ltd – Annual Inspections | 243.00 | 48.60 | <i>BACS</i> | |
| Dover District Council – Field Ground Rent | 112.50 | | <i>SO</i> | |
| Mr D Reed – Litter Clearance August | 73.33 | | <i>Cheq. No:1482</i> | |
| Mrs M Leppard – Salary, £293.70 + Community Event £40.27 and Plants for Memorial £14.97 | 348.94 | | <i>BACS</i> | |
| TOTAL | 2230.02 | 356.10 | | |

| BANK BALANCES - DETAILS | B/fwd | C/fwd | NOTES |
|----------------------------------|------------------|------------------|-------|
| Bank Account (Reserve) Balance | 21,895.73 | 21,899.17 | |
| Bank Account (Current) Balance | 3,180.72 | 1,811.25 | |
| Bank Account (Community Project) | 277.94 | 277.94 | |
| TOTAL | 25,354.39 | 23,988.36 | |

9. **PLANNING****Applications Approved**

7 Clarence Road – Erection of single storey side and rear extensions (existing conservatory to be demolished).

Swallowfield, Satmar Lane – Installation of door to gable end

10. **MATTERS CONCERNING THE PARISH**

- Cllr: Goble reported he had attended the release of 600 pigeons from Battle of Britain Site to commemorate WWI. This was subsequently held in Folkestone at 7am in the morning, due to lorries being unable to get into site.

11. **DATE OF NEXT MEETING** Tuesday, 16th September 2014 at 7.30pm. (Apologies Cllr: Tutt)

12. **CONFIDENTIAL ITEMS** discussed and recorded under separate cover.