

MINUTES OF THE MEETING OF THE CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 17th APRIL 2012

Present: Cllrs: L Clements, C Goble (Chairman), C Norris (Vice-Chairman), K Pilcher, J Stone, M Thomas, B Tutt, together with County Councillor Bryan Cope, District Councillors Sue Nicolas (Chairperson – DDC) and Frederick Scales.

1. **APOLOGIES:**

PCSO Stevens, Community Warden Chantal Blythe, Cllr: P Jones and Lynn Brisley (DDC).

Meeting was informed of the resignation of Gerald Evans. No reason given. A letter of thanks would be sent. Application made to Dover District Council for notification of vacancy procedure and notices for display.

2. **DECLARATION OF PERSONAL INTERESTS**

Cllr: Chris Norris declared interest in planning application for 72 Capel Street.

Cllr: Jayne Stone declared interest in Village Hall Management Committee report.

3 **MINUTES**

Amendment: Item 8a of 20th March 2012 Minutes to read: “Richard Heaps to be asked to DDC Transport Meeting” and not “Frederick Scales will mention issue at Dover Transportation meeting”.

The Minutes of the meeting held on 20th March 2012 were approved as a correct record with above amendment and signed by the Chairman. Proposed by Cllr. Stone and Cllr. Norris.

4. **MATTERS ARISING**

➤ Cllr: Tutt endeavouring to arrange a meeting with Highways.

a) **Diamond Jubilee/2012 Olympics Event, Tuesday, 5th June 2012**

(Sub-Committee – Cllrs: Clements, Pilcher and Stone)- Report attached.

Preparations were progressing well. Medals, mugs and bunting arrived. Sample of certificates to be issued circulated, together with mug and medals. Certificates would be issued to every entrant - signed by Sue Nicholas (DDC Chairperson). A lighting of a Beacon at Battle of Britain site would take place on Monday, 4th June, time unknown. No procession due to regulations and lack of time.

b) **Future Outdoor Recreational Facilities** - *(Community Warden & Lynn Brisley)*

Lynn Brisley's report read out (attached). Discussion took place on amount of green space left. Meeting reported drawing not to scale, new scale plan to be produced for next meeting showing areas of green remaining. Planning application underway and will be completed when detailed sizes are available. Amount of equipment and its maintenance a concern, together with points raised by residents on flooding and drainage, noise issue and graffiti. Cllr: Stone summarised project and proceedings leading to this.

- Drainage had not been forgotten and no impact would be made or jeopardise this.
- The skate park proposed would be a small version and several manufacturers had been approached on best choice of this to take into account noise and graffiti proof, placing at the furthest point from residences.
- It was emphasised that the project was really still in the concept stage and further Public Meetings would be held. Plans would be drawn up and a further chance would then be available to submit comments.
- Queen Elizabeth II Field of Trust Status - application submitted and waiting decision.
- It was stated that a youth element was strongly represented on this project, and would hopefully help to look after the equipment.

c) **Playing Field Lease and Renewal** - *(Clerk)*

Following the agreement of a 99 year lease on the playing field, the renewal lease was still pending. District Councillor Scales to enquire further on this.

5. **DELEGATES REPORTS**

- a) Neighbourhood Watch (*Community Warden/PCSO*)
Report from PCSO read and attached.
- b) Village Hall Management Committee (*Cllr: Clements, - Cllr: Stone left meeting at this point.*)
 - Roof had been fixed.
 - Flooring problem – a discount of £500 given.
 - Anti-climbing paint to be installed and anti-social behaviour recording to take place.
 - Parish Clerk asked if storage of paperwork in the old Post Office room was required. Clerk reported it would be appreciated if this could happen, but an issue on payment for this had arisen when this was last mentioned. Fee to be discussed further.
 - Further CCTV and Lighting to be discussed further when proposed project was decided on.
- c) Highways (*Cllr: Tutt*)
 - Patching on Capel Street carried out and markings replaced.
 - Cllr: Tutt building up contacts for future consultation.
- e) Other – *County Councillor Bryan Cope.*
 - A cut back in finance and local services was reported.
 - Make Kent Quicker leaflet circulated for Broadband connections. To be advertised in Grapevine.
 - KCC Continues to progress on and asking for services and funding should still be applied for.
 - 350 Charities for funding grants reported.
 - Concerns were expressed over our speeding issue on the B2011 and lack of progression on this after 7 years of continual campaigning for several things to be done. Key issues - extension of 40mph signs, crossing on B2011, Capel Street speeding and lack of pavement in Capel Street. Councillors asked “what do we do next” as nothing had happened since last meeting held and following Richard Heaps (Highways) being approached, who had sent a reply letter expressing lack of time to visit the Parish on this. Cllr: Cope would contact Highways further on this (copy of letters to be emailed to him).
A concern expressed that there should be, the idea to stop incidents before and not after and perhaps, we could work together to get something done by way of a Highway Programme with smaller projects for grants. A time-scale of approximately 2 months was put on this issue when Cllr: Cope would reply by.

6. **CORRESPONDENCE**

Parish Council Award certificate. 3 Nominations received. Sub –committee agreed recipient.

Tree Surgery (Keith Tait). Letter received on further work required. Clerk to contact and meet on site.

Grass Cutting. Contractor is fully aware of issue of no cutting taken place due to wet weather. Cllr: Tutt dealing with this.

Dover District Council. Precept of £14,750 received into bank account.

Cllr: Phil Jones. Expressed concerns by email report on “break-down of proper care in our hospitals”. This report was read to meeting.

Email NHS. Reply sent on holding meetings in a closer venue on mental health problems and a consultation.

Dover District Council. Notification received on Neighbourhood Forum meeting dates and Sports Development Seminar date.

Noticeboard replacements. Several contractors had been identified. Clerk required details of requirements before requesting quotations. Cllr: Goble to fill in specification for next meeting.

Other items received attached.

7. **CHEQUES**

The following cheques were approved and authorised:
Proposed by Cllr. Stone and seconded by Cllr. Pilcher.

	INVOICE	VAT	Cheque No:
JFDI Groundcare Contractors – March 2012	280.00		001363
Keith Tait Tree Surgery – Cut down trees	295.00	59.00	001364
Dover District Council – February Grapevine printing	302.67	60.53	001365
Dover District Council – March Grapevine printing	323.57	64.71	001365
C Leppard – Grapevine Delivers Lunch	271.39		001366
D Reed – Litter Clearance	72.08		001367
M Leppard – Salary and expenses	341.66		001368
Total	1886.37	184.24	

8. **PLANNING**

Applications passed to and considered by Committee

Cllr: Chris Norris left meeting at this point.

72 Capel Street – two storey rear extension to existing property

Resolved: No objections.

Applications Granted

Gymanji, 36a Victoria Road – Part change of use to a dog grooming parlour.

Resolved: Granted permission.

District Councillor Scales reported this was with certain stipulations. Clerk was unaware of these as the new procedure of notification on-line for applications did not give any further details following decisions made. Cllr: Scales to make further enquiries on this issue.

101 New Dover Road – erection of a detached garage (existing garage to be demolished).

Resolved: Granted permission.

Properties of Concern

Alden's Yard, rear of 71-79 Capel Street

Report that property had gone to auction and enquiry if any further news had been received.

Resolved: No further details.

1/3 Acre site in Satmar Lane (road leading to Hougham).

Resolved: Enforcement Officer investigating.

9. **MATTERS CONCERNING THE PARISH**

- State of repair to telephone boxes – Community Warden, Chantal Blythe, to be asked to check.
- Green waste licence, levied by Dover District Council, to be advertised again in Grapevine. District Cllr: Scales reported - no charge at Whitfield Depot planned, more control on trade waste to be taken and DDC recycling percentage high.
- List of actions for next meeting to be produced.
- Thanks expressed to District Councillors Sue Nicholas and Frederick Scales, County Councillor Bryan Cope and the Public for attending meeting.
- All further details, when known, on Recreational Project will be given at another Public Meeting and in Grapevine.

10. **DATE OF NEXT MEETING** - Tuesday, 15th May 2012. (*Apologies Cllr: M Thomas*).