

MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 18th MARCH 2014

Present:

Cllrs; C Goble, P Jones, C Norris, K Pilcher, G Titman and B Tutt, together with Geoff Lymer (County Councillor), Frederick Scales (District Councillor) and Dave Bish (Community Warden)

1. **APOLOGIES:**

Cllr.V Hale, Cllr. J Stone, Kent Police Inspector Sean Pryor, PCSO Gretel May and Lynn Brisley (DDC Community Engagement Officer).

Chairman expressed regrets on the resignation of Madeleine Thomas.

2. **DECLARATION OF PERSONAL INTERESTS**

None

3. **PUBLIC ADDRESS TO COUNCILLORS**

Councillors received Paul Linstead and Nick Thistle, Kent County Council Community Warden Services. The following was highlighted:

- With the news of Chantel Blythe not returning due to becoming a “full time mum” and notification of just 1½ days per week future allotted time available, the Parish Council were concerned on the decrease of hours and limited coverage.
- The Councillors were assured that all endeavours would be made to cover any occurrences, but this adjustment was due to a financial and budget situation.
- Dave Bish will continue to be our Community Warden, attending the Village at Farmers’ Market every Tuesday for surgery time, plus one other day.
- The members queried the amount of time in other areas of the District, being informed that the deployment of hours was considered closely and adjusted accordingly to “trouble hot spots”.
- The Councillors all agreed it was vitally important that this service receives as high a priority as possible and as much visible presence, being extremely essential.
- It was agreed by those present to address these concerns directly with Paul Carter (Leader of Kent County Council) and Ann Barnes (Kent Police Commissioner) to stress this could lead to an increase in anti-social behaviour.

4. **MINUTES**

The Minutes of the meeting held on 18th February 2014 were approved and signed by the Chairman, Cllr: Goble. Proposed by Cllr: Pilcher and seconded by Cllr: Tutt.

5. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**

a) **Outdoor Recreational Facilities** – Sub-committee/Lynn Brisley

- Still waiting final funding for Phase three (3) completion.

b) **Repair Status of Play Equipment** (Cllr. Pilcher)

- Ground beneath the toddler swings now dried out and now not necessary for repair.
- Corrosion on both pedals of the junior cross trainer had been reported to suppliers and being dealt with.
- A fallen tree will be removed, adjacent to BMX area.
- A report of an excessive amount of rubbish at time of inspection by Councillor Pilcher will be monitored.
- Bolts changed on signs to comply with Health and Safety.
- New permanent CCTV signs had been fitted; other signs to be ordered to stress the need to close the play area gates, dogs are not permitted in fenced areas and relevant telephone and emergency telephone numbers, together with location post code.
- Replacement of some existing equipment in Infant Play Area will be placed on a “rolling programme”. Councillors Pilcher and Norris are investigating types and requirements requested and acknowledged by children in the Village, depending on funding availability.

c) Speeding issue on New Dover Road (B2011) – Speed Watch

- The Councillors and resident volunteers continue to monitor this by way of holding “Speed Watch” sessions when speed indicator unit available.
- Funding was being sought to acquire a machine for village use, rather than rely on loaning equipment.

d) Land Allocation Document

- Inspector had been due to visit all sites during March. It is hopeful that any change in documentation to reflect his decisions will be available for further consultation by the end of April.

e) Parish Council Vacancy

One nomination received – Clerk to send nomination forms. Position would be advertised again.

f) Other - None

6. **DELEGATES REPORTS**

a) Neighbourhood Watch – *Community Warden/PCSO and/or Cllr: Jones*

- Street co-ordinators list compiled.
- A table at the Farmers’ Market would be investigated to initiate recruitment to the Scheme and to make available some useful leaflets and booklets on crime prevention.
- Three/four incidents of fly-tipping reported in Capel Street and Cauldham Lane - Clean Kent supplying warning signs for areas of concern.
- Graffiti to road signs dealt with and removed.
- Improvements to Lorries parking and cars for sale in laybys noted, although monitoring of this would continue.

b) Village Hall Management Committee - *VHMC Minutes/Cllr: Stone*

Nothing to report.

c) Highways – *Cllr: Brian Tutt*

- Councillor requested that insert be placed in Grapevine to request all residents in New Dover Road refrain from parking on the grass verges, which is damaging the grass and daffodils considerably, causing the necessity for the Parish Council to spend the Precept Finances to restore these unsightly areas. It may be necessary to consider the installation of wooden posts along the road, similar to those recently set up in Capel Street.
- A meeting to be arranged with British Gas on the reinstatement to parts of the grass verges where recent works had been carried out.
- Pot-holes in Old Dover Road reported to Kent Highways and will be investigated further following completion of gas mains renewal works.
- Meeting held with District Area Manager on 2015 Programme of Works.
- Major pot-hole on Dover Hill had been reported by Community Warden.
- Dangerous occurrence reported on Dover Hill with foreign lorry-drivers incorrect use of road by barrier area half way down the hill.
- A20 overnight closure reported for the provision of stud replacement to highway following re-surfacing.

d) Community Event 2014 - *Sub-committee*

- The Event is progressing well with amusements, dog show, Fire Brigade and Police attendance, NHW stand, competitions on skate-park (James Sheridan arranging in age groups), refreshments/bar in Village Hall, all agreed and booked for the day.
- Other attractions being considered by the sub-committee. Military presence to be checked.
- Cllr: Goble to arrange the plinth and plaque with Capel Groundworks.
- Enquiries to be made with Fields in Trust on a new QE II plaque as the original oxide covering had turned white in colour.
- Mr Shepherd (resident) had offered assistance in the names for the plaque. Meeting to be arranged with him to discuss further.
- Sue Nicholas invited, waiting 4th May on her re-election.
- Marquee from Battle of Britain Site would not be used this year. Refreshments and Bar to be located inside Hall.
- Parachutes – Cllr: Jones reported it would depend on their schedule nearer the time

e) District Councillor Scales and/or County Councillor Lymer

District Councillor Scales - Items highlighted:

- Anaerobic Digester Update – Mr Snape on holiday therefore Agent had replied to Dover District Council 3 pages of draft conditions. This included items on a management plan, odour management and noise levels, farm waste and not food/chicken waste, clarification and detailed maps of land and all fields to be used for planting, viability of electric used and on proposed site. When agreed the permission will be issued for three (3) years.
- District Council 0% Budget increase, due to way Council being administered.
- Standalone Heritage Trust reported for funding. Apprentices East Kent Light Railway.
- Dover Town Zone petition reported on. P & O Building being replaced with a multi-screen cinema. Planning permission already agreed.
- Report that East Kent College had been taken over.
- York Street to be the subject of discussion at Joint Transport meeting, i.e. single carriageway towards Docks.
- Progress on Buckland Hospital reported on. Concern expressed on lack of infrastructure and no A & E.

County Councillor Lymer – Items highlighted:

- Members and Highway Fund now merged, with a 50% reduction in monies available.
- Better Care provision fund and hospitalisation for the elderly, incorporating a review system over next five (5) years, treatment at home, welfare nurses and administering own treatment with training for simple tasks. Long term at home for dementia and Alzheimer's patients to give improvements in quality of life.
- Reapplications for caring funds for other comparable.
- Lack of guidance and assistance – encouragement for families to take responsibility being investigated further.

f) Other

Cllrs: Norris and Pilcher had been investigating replacement of equipment in junior play area.

A conclusion that three (3) static pieces of equipment that are not used be replaced with:

- a see-saw at approximately £1,603.00, plus surface cost
- a springer see-saw at approximately £1,131.00, plus surface cost
- self-closing gates £968
- Views of children still being sought and catalogue pictures to be made available to them.

7. **CORRESPONDENCE**

Grapevine Buffet Lunch – letter received from Cherry Leppard to hold this on Saturday, 26th April at a cost to Parish Council of £5 per head (approximately 40 persons). This was proposed by Cllr: Tutt and seconded by Cllr: Pilcher and agreed by all with one abstention.

Re-instatement of Post Office - Resident enquiry read to meeting. Agreed to write a letter to Post Office Counters and enquire further. Investigation would need to be discussed due to lack of secure area not in place and this would require funding to reinstate.

Press coverage of previous meeting – This was in question due to incorrect reporting. Cllr: Goble to contact Editor of newspaper.

Other items and emails received (*attached*)

8. **CHEQUES and BACS PAYMENTS**

The following cheques and BACS payments were approved and authorised:

Proposed by Cllr. Tutt and seconded by Cllr. Pilcher. Signed by Chairman Cllr. Goble and Clerk (RFO).

INCOME - DETAILS <u>Payments received and confirmed receipt into Bank Account</u>				NOTES
Kent County Council (Members Grant)	5,000.00			<i>Memorial Plinth etc</i>
EXPENSES - DETAILS <u>Invoices received and Payments to be made</u>	INVOICE	VAT	<i>Cheque No: or BACS</i>	NOTES
KALC – Planning Conference – (Brian Tutt & Keith Pilcher)	120.00	24.00	001465	
Mrs M Leppard (Salary March)	280.00		BACS	
Mr D Reed (Litter Clearance March)	72.08		001466	
Viking Direct (Ink Cartridges & Paper)	31.34	6.27		
TOTAL	503.42	30.27		

9. **PLANNING**

Applications Refused

Little Oak, Green Lane – Part retrospective for erection of a tree house and privacy screen.

Cliff Top Café, Old Dover Road – Erection of first floor extension incorporating a balcony to accommodate one bedroom flat.

10. **MATTERS CONCERNING THE PARISH**

- Cllr: Norris reported he had entered the London Marathon fund raising for Demelza Hospice.
- White van reported in village offering works – to be reported via Kent Police if seen. NHW Message to be sent out.
- New Battle of Britain Wing opening planned for 2015. This had been delayed slightly by provision and installation of steel works. Car Park closed – parking on Battery Site.

11. **DATE OF NEXT MEETING**

Tuesday, 15th April 2014 at 7.30pm.