

DRAFT MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 18th DECEMBER 2018

Present:

Cllrs; Greening, Holliday, Lake, Leppard, Pilcher, and Tutt together with and County Councillor Geoff Lymer and District Councillor Frederick Scales.

Sympathies were addressed to Cllr: Holliday on the passing of his Wife. Donations to Salvation Army noted.

1. **APOLOGIES** – Cllrs: Norris and Shaw. Community Warden Andrew Hawkins.

2. **PUBLIC ADDRESS TO COUNCILLORS, FEEDBACK FROM COUNCIL SURGERY and OTHER SOURCES**

- a) 107-127 Capel Street – Address to Councillors was received from Alister Hume (Hume Planning Consultancy Ltd). This was to introduce themselves as the new Planning Consultants, appointed by the Odlin Family, for this land adopted in Dover District Council Local Plan. Notification was also received of a Public Exhibition Day to be held on Saturday, 19th January 2019, 10am to 2pm. This will be to gain from the community, specific concerns on design etc. and to take a fresh outlook obtaining collaborative feedback to achieve a suitable design with key constraints on frontage and drainage being taken into account. All DDC documents had been perused and the Planning Consultants will be carrying out their own publicity of the Exhibition, with newspaper adverts, posters and leafleting.
- b) Other - None

3. **MINUTES OF THE MEETING HELD ON 20th NOVEMBER 2018**

The Minutes of the meeting held on 20th November 2018 were approved and signed by the Chairman, Cllr. Keith Pilcher, proposed by Cllr: Tutt, seconded by Cllr: Holliday.

4. **DECLARATION OF PERSONAL INTERESTS** – None.

5. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**

- a) Traffic Management
Kent Highways reply to more roundels on other roads was read. This to be monitored, but all agreed a comparison to consider costs for other roads would be useful.
20mph Stickers now received for residents to place on wheelie bins. 40mph Stickers to be ordered for New Dover Road.
- b) Village Questionnaire
With the absence of Cllr: Norris, *Action/Resolution: Cllr: Pilcher had emailed him for an update.*
- c) Bus Shelter outside Battle of Britain Memorial Site
Replacement and changes to shelter outside Battle of Britain. *Action/Resolution: Contractor to be chased by Cllr: Pilcher.*
- d) Roadside Planters
These had now been replaced and will be refilled with compost, by Youngs, in Spring.
- e) Vacancy – No nominations received to date. *Action/Resolution: To continue advertising and to create some interest by informal approach.*
- f) Other - None

6. **PLANNING**

Pending Applications**Applications: Appeals received by Dover District Council**

Proposal: Siting of static caravan for permanent residential use, formation of parking

Location: Land to side and rear of the Royal Oak, New Dover Road, Capel-le-Ferne, CT18 7HY

Planning Inspectorate Ref: APP/X2220/W/18/3202263

Applications: granted permission by Dover District Council

- 18/00142, 19 Capel Street, Capel-le-Ferne, CT18 7LZ. Erection of a single storey rear extension (existing conservatory to be demolished).

Signed Chairman

Date 15th January 2019

Applications: waiting Dover District Council Decision

- 18/00819 | Change of use of land to site 30 no. holiday caravans and associated landscaping and access | Land at New Dover Road and Winehouse Lane, Capel-le-Ferne, Folkestone.
- 18/01175, Wayford, 7b Victoria Road, Capel-le-Ferne, CT18 7JS. Erection of a two-storey side extension (existing garage and conservatory to be demolished).
- 18/01132, 16 George Close, Capel-le-Ferne, CT18 7UB. Erection of a single storey rear extension and external door to side elevation.

Applications: waiting Parish Council Decision - None**7. DELEGATES' REPORTS****a) Neighbourhood Watch**

- Van being slept in on Old Dover Road being monitored.
- Bike abandoned top of Capel Street has now been removed.
- Unknown visitor looking around property in Old Dover Road investigated further.

b) Play equipment

- Provision of height restriction board for Gym equipment still not installed. *Action/Resolution: Clerk to contact The Great Outdoor Gym Company.*
- Provision of Christmas tree in future years on Playing Field was noted. *Action/Resolution: Can be obtained, erected and installed by Harmer Landscapes and they have an electrician to install lights.*

c) Highways

- Mud on Old Dover from Affinity Water works. *Action/Resolution: Reported to Kent Highways.*
- Salt bins full. None required for Winter this year.
- Reinstatement of banks/verges on Old Dover Road to be monitored. Again a result of Affinity Water works.
- 40mph Changes relating to new development (George Close) – Cllr: Scales reported Jarvis Homes are ready to implement, but Kent Highways not engaging.
- Speed zone in George Close to be questioned. *Action/Resolution: Clerk to contact Dover District Council and/or Kent Highways. County Councillor Lymer to also make enquiries on both issue for George Close development.*

d) Public Rights of Way

- Public Rights of Way very muddy at this time of year and will be monitored.
- Autumn maintenance has been carried out.

e) Speed Watch

- Good response with weekly sessions taking place, which will become less during the winter months due to adverse weather conditions.

f) Capel Cares

- Christmas lunch event held.
- Various volunteers sitting with people giving short respite time for carers.

g) Grapevine Newsletter

- Nothing to report.

h) Village Hall Management Committee

- Nothing to report.

i) Training/workshops/seminars

- NHS Hospital event: 2 Pressure groups in operation; one to keep A & E and all 3 hospitals, one for a main A & E hospital at Canterbury. Meeting discussions included; Complaints hi-jacked meeting; Access to Canterbury hospital if main hospital; Development in Local Plan unknown; No allocations on any website; Interesting profile on Mr Mark Quinn (Developer); Preliminary approach before Consultation.

Signed Chairman

Date 15th January 2019

j) **District Councillor Frederick Scales**

- Apologies received for non-attendance at last two meetings.
- Hancocks USA Diner reported to open in St James, Dover.
- Self-storage facilities being provided at Whitfield.
- Dover District Council and Kent Police joint campaign to check waste licence certificates.
- £2.5 million (Norman House, Deal) project to support housing units.
- New Leisure Centre due to open end of February.
- Engaging architect to lead restoration of areas.
- Political make-up changed with a progressive party of 2 members.

County Councillor Geoff Lymer

- Highways England carrying out surveys on A2 and A20, nothing to do with compulsory purchase. Looking for overnight lorry parks.
- Nothing on meters on laybys.

Other - None.**8. CORRESPONDENCE****Other items received:** - List of email items received attached and/or previously forwarded.

1. Christmas Card from Charlie Elphicke MP.
2. Christmas Wishes from Capel Groundworks.
3. Viking magazines; 2 x December Sales; Own Brand Essentials.

9. CHEQUES and BACS PAYMENTS

The following cheques and BACS payments were approved and authorised:

Proposed by Cllr: Tutt, seconded by Cllr: Leppard and agreed by all. Signed by the Chairman, Cllr. Pilcher, having been confirmed by Clerk/Responsible Finance Officer.

To/From Whom	Particulars of Payment	TOTAL EXPENSES	TOTAL RECEIPTS	Cheque, BACS, DD, SO	BANK A/Cs	Statement No:	Reconciliation
Brought Forward			33,892.96				
Smart-Wheelie	20mph Zone Stickers	279.50		BACS			
Grapevine Buffet	Hall rent	24.00		BACS			
Dover District Council	Grapevine Printing	382.92		BACS			
Nat West	Interest		3.70	INT			
Royal Oak	Advert		40.00	BACS			
Greenview Nursery	Advert		60.00	BACS			
Streetz2StreetZ	Advert		18.00	BACS			
Capel Renovations	Advert		28.00	BACS			
Capel Preschool	Poppy Wreath		17.00	Cash			
St Radigunds Church	Poppy Wreath		15.00	Q			
B Young Grounds Maintenance	Removal Planters	72.00		BACS			
William Colvin	Planters	360.00		Q			
Smart-Wheelie	40mph Stickers	89.00		BACS	Cash/Chq in Hand		356.56
Staff	Salaries	479.76		BACS	Reserve A/c	239	21,102.32
Expenses	Computer Repair (£130)	130.00		CASH	Current	857	1,169.49
Expenses	Fan Heater (£31.44)	31.44			Project	22	10,728.43
Expenses	Broadband (Nov, £11.10)	11.10					33,388.24
		1,859.72	34,074.66		Less Un-Reconciled		1,141.86
			32,214.94				32,214.94

Project	10,728.43
Other	21,486.51
TOTAL	32,214.94

Signed Chairman
Date 15th January 2019

10. MATTERS CONCERNING THE PARISH

a) **Councillors' comments**

- Accidents at top of Dover Hill a cause for concern, with 6 in the last two weeks. Cllr: Pilcher notified meeting he had emailed Dick Pascoe (County Councillor for Folkestone and Hythe District) to arrange another meeting.
- Noted: Town Sprucers had done a wonderful job in clearing Dover Hill.

b) **Approve resolution to discuss any confidential issues in agenda item 12.**

None.

11. DATE OF NEXT MEETING – Tuesday, 15th January 2019 at 7.30pm.

12. CONFIDENTIAL ITEMS None.

Signed Chairman
Date 15th January 2019