

CAPEL-LE-FERNE PARISH COUNCIL

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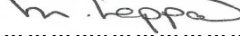
A MEETING OF THE PARISH COUNCIL WILL BE HELD ON
TUESDAY, 20th OCTOBER 2015, AT 7.30PM
AT THE VILLAGE HALL, LANCASTER AVENUE, CAPEL-LE-FERNE

AGENDA

1. To RECEIVE Apologies for absence
2. To DECLARE any personal interests in items on Agenda
3. To RECEIVE any Public Address to Councillors & Surgery Feedback (*10-15 minutes*)
4. To APPROVE Minutes of the meetings held on 15th September, 17th September, 22nd September, 29th September and 6th October (*drafts attached*)
5. To DISCUSS matters arising from minutes not covered elsewhere on agenda
 - a) *Open Space Needs and Proposed Development Land South of New Dover Road (B2011) – (Response already circulated)*
 - b) *New Litter Bin - Winehouse Lane (Cllr: Tutt)*
 - c) *Casual Vacancy*
 - e) *Bus Shelter outside Battle of Britain Memorial Trust (Cllr: Tutt)*
6. To RECEIVE Delegates and other sub-committee reports not covered elsewhere on agenda
 - a) *Neighbourhood Watch (Community Warden/PCSO/Cllr: Shaw)*
 - b) *Play Equipment Status (Cllr. Pilcher)*
 - c) *Village Hall Management Committee (Cllr: Stone - report attached)*
 - d) *Highways (Cllr: Tutt)*
 - e) *Public Rights of Way*
 - f) *Annual Playing Field Event Updates - 2015 and 2016*
 - g) *11th November 2015 (Clerk – draft programme attached)*
 - h) *Training/Workshops/Seminars*
 - i) *District Councillor Scales and/or County Councillor Geoff Lymer*
 - j) *Other*
7. To RECEIVE and DISCUSS Correspondence
8. To APPROVE and AUTHORISE - BACS payments and SIGN Cheques
9. To RECEIVE and DISCUSS Planning Applications
10. To RECEIVE and DISCUSS any other business concerning the Parish
 - a) *Councillors' comments*
 - b) *Approve any resolutions for discussion in confidential items in agenda item 12*
11. To CONFIRM date of next meeting - (*Tuesday, 17th November 2015*)
12. To RECEIVE and DISCUSS confidential items

LIST OF ITEMS - (UNRESOLVED)

1. Traffic management prioritised projects;
 - a) Capel Street traffic calming & 20mph speed limit, - (*Waiting Kent County Council feasibility*)
 - b) Speeding B2011,- (*Waiting Speed Camera Partnership decision on attendance*)
 - c) A20 Traffic Assessment Phase, - (*Waiting Highways England 6 months decision*)
2. ER252 Bridleway surface to school rear gate for scooters etc. - (*Referred to a later date*)
3. Stagecoach Bus Service Routes and Shelters - (*Cllr: Scales and waiting grant funding decision Kent County Council*)
4. Planning: Satmar - (*Waiting DDC Enforcement Officer input*)
5. St Mary's Churchyard - (*Waiting Parochial Church Council further input*)
6. Replace some existing junior play equipment - (*Cllr: Norris and Cllr: Pilcher*)
7. Footpaths South and North New Dover Road - (*Waiting Kent Highways*)

Signed  (Parish Clerk). 13 October 2015

MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 15th SEPTEMBER 2015

Present:

Cllrs; K Pilcher, J Shaw, G Greening, C Norris, J Stone, together with Frederick Scales (District Councillor), Paul James (Community Warden), County Councillor Geoff Lymer and PCSO Gretel May.

1. **APOLOGIES:** Cllr: B Tutt and V Hale.
2. **WELCOME to New Members and RECEIVE Completed Disclosure of Pecuniary Interest Forms**
The Chairman welcomed Cherry Leppard (new member). Clerk reported completed disclosure forms had been received from both new members.
3. **DECLARATION OF PERSONAL INTERESTS** - None.
4. **PUBLIC ADDRESS TO COUNCILLORS** - None received
Clerk reported there was no Surgery feedback from Parishioners.
Chairman reported the passing of Clive Goble and that everyone's thoughts were with Kathy his wife and all the family. A minutes silence was held in his memory by those present. Flowers and a donation to Pro-Life were organised.
5. **MINUTES**
The Minutes of the meeting held on 18th August 2015 were proposed as a true record by Cllr. Norris and seconded by Cllr. Stone and approved. Signed by the Chairman, Cllr. Pilcher.
6. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**
 - a) **Open Space Needs and New Developments**
Nothing further to report on "Open Space Needs".
Email received from DDC Planning on tree clearance to Land South of New Dover Road that a "viability assessor" being employed and a tree survey/report being obtained to monitor and record against ecology report. No planning permission granted. Concerns expressed on visual screening on south and north side of boundaries to site. Parish Councillors agreed it would be a good idea to arrange a meeting with a Principle Planning Officer. *Action: District Councillor Scales agreed to arrange.*
A full working party meeting to also take place to arrange a response to amendments to application dated 15th September – *Action: this would be held for all Councillors, on Thursday, 19th September at 7.30pm in the old post office room.*
Notification to be circulated to residents with link to amended documents of application. *Action: Clerk.*
Enquiries received on land in Capel Street – *Action: Clerk to make enquiries with Land Registry on whether title deed had changed.*
 - b) **New Litter Bin, Winehouse Lane** – Still not in place – DDC to be contacted. *Action Mrs Leppard.*
 - c) **Adopt a Flower Box Scheme** – Brass plaques completed and delivered. *Action: Cllr: Pilcher would fit to boxes.*
 - d) **Casual Vacancy** – to be discussed further at next meeting.
 - e) **Battle of Britain Memorial Trust Bus Shelter** – waiting confirmation of grant from Kent County Council Bus Shelter Partnership Scheme. Confirmation of grant received from County Members Fund – thanks expressed to County Councillor Geoff Lymer for instigating.
7. **DELEGATES REPORTS**
 - a) **Neighbourhood Watch** – *Community Warden/PCSO and/or Cllr. Shaw.*
 - i. Alterations to NHW Alert website now completed.
 - ii. Neighbourhood Watch Team attended event see report attached, leaflets on advice and information continue to be acquired and handed out by the Team at the Farmers' Market.
 - iii. Further information to be circulated on NHW activities etc. *Action Cllr: Shaw*
 - iv. CCTV being checked weekly. *Action: Community Warden.*
 - v. Inconsiderate parking on grass verges in New Dover Road and other vicinities a cause for concern as being potential visual hazards likely to cause accidents especially in foggy/inclement weather conditions – *Action: Community Warden and PCSO would be investigating further with the District Council and Kent Highways on enforcement and legislation.*

Signed
Chairman / Vice-Chairman – 20th October 2015

7. **DELEGATES REPORTS continued**

b) Play Equipment Status – Cllr. Pilcher.

Bi-monthly check undertaken and the RoSPA annual report carried out by Play Safety Limited, resulting in; swing chains showing signs of wear and replacements to be investigated; cost of £140 agreed to replace worn bearings on cross trainer (previously reported); circlip missing to handle bar grips of hand bike reported to contractors for replacement; undergrowth cut back still required to BMX trail and signs on fencing to be repositioned. *Action: Cllr: Pilcher and Clerk*

c) Village Hall Management Committee - VHMC Minutes/Cllr. Stone.

Annual General Meeting date 23rd November 2015.

d) Highways – Cllr. Tutt.

No report in absence of Cllr: Tutt.

Meeting on Operation Stack being attending at DDC. *Action: Cllr: Tutt and Pilcher at DDC.*

e) Public Rights of Way

Public Rights of Way funding for pathway. *Action: referred to a later date.*

f) Annual Playing Field Event 2015

i. Shield being engraved for Petanque winning Team 2015 event. *Action: Royal Oak*

ii. Meeting to be arranged with Royal Oak regarding 2015 event and funds raised. *Action Cllrs: Pilcher and Stone*

iii. 23rd July 2016 agreed for 2016 event.

iv. Working party meeting to be arranged. *Action: Cllrs: Norris, Pilcher and Stone*

v. Agreed to book 1st Foot Regiment again and other events will be decided at meeting.

g) 11th November 2015

Confirmation received that Rev Brian Williams and Baptist Minister Pam Barr will be attending.

Waiting confirmation from School. *Action: Clerk to compile a draft programme for next meeting.*

h) Training/Workshops/Seminars

Cllr: Pilcher attending a Chairman's workshop.

i) District Councillor Scales and/or County Councillor Lymer

Councillor Scales reported:

Attending Burlington House tea party event.

Attending a meeting with Boris Johnson on "Wider South East Look at Regeneration" etc.

Councillor Lymer reported:

i. Kent County Council and other agencies decision on Operation Stack and use of Manston Airport, with junction 7 being used to filter dock traffic. Manston holds approximately 4,000 lorries (9 miles), 20 vehicles being released to docks at a time down A256 to Jubilee Way. This is a trial basis.

ii. Kent County Council continue to make budget cuts and the Members' Fund may be reduced further.

iii. Support for having written confirmation on items requiring KCC clarification, advice and/or information.

iv. Attended Courtwood Roundabout area and sent 3 HGVs away after checking tachographs.

v. Verge sand bags put in place at Courtwood Roundabout. Checking with Highways on something smaller. *Action: Cllr: Lymer.*

vi. Memory cards have been arranged in different languages and are available in several places for drivers.

vii. New signs in some laybys noticed restricting HGV parking. *Action: Cllr: Lymer to check further.*

viii Working on replacement of the flashing sign on B2011. *Action: Cllr: Lymer.*

j) Other – None

8. **CORRESPONDENCE**

KALC – Operation Stack: Comments required of local knowledge for feedback. Cllr: Stone had made some notes to be used.

Spitfire Flights: Resident's concern following recent Shoreham display of planes flying over village. *Action: Clerk had replied that notice had been established that spitfire flights had ceased with GoAction Stations.*

Chain of Office: Chairman had requested investigation on cost for a new chain of office. Costs produced but deemed an expensive item to replace. *Action: Clerk to make further investigations from other sources.*

List of email items received - attached and/or previously forwarded.

Signed
Chairman / Vice-Chairman – 20th October 2015

8. **CORRESPONDENCE continued**

Other received:

1. Email from Kent Association of Local Councils – Operation Stack
2. Resident – Planes flying over village
3. Thomas Fattorini – New Chain of Office
4. Realise Futures – Street furniture leaflet
5. Hags/SMP – Playground & Play Equipment leaflet
6. KCC Highways – Resurfacing Kent's Road – leaflets for distribution
7. NatWest – Closure of Cheriton High Street Branch

9. **CHEQUES and BACS PAYMENTS**

The following cheques and BACS payments were approved and authorised:

Proposed by Cllr. Stone, seconded by Cllr. Norris and signed by the Chairman, Cllr. Pilcher and Clerk/Responsible Finance Officer.

MONTH'S INCOME/EXPENSES

Received/Paid	Description	INC	EXP	VAT	<i>Paid</i>		TOTAL IN HAND	A/Cs	Date	No.:	Amount	Reconciliati on
TOTAL IN HAND							13,910.50					13,910.50
StreetZ	Grapevine Advert (Aug)	18.00			BACS	R						
Absolute Security	Grapevine Advert	108.00			BACS	R						
West Kent Housing	Grapevine Advert	40.00			BACS	R						
Greenview Nursery	Grapevine Advert	36.00			BACS	R						
Stephen Huxtable	Grapevine Advert	60.00			BACS	R						
StreetZ	Grapevine Advert (Sept)	18.00			BACS							
Various	Grapevine Advert	492.00				R						
White Cliffs Engraving	Brass Plaques		150.00		BACS	R						
Viking Direct	Ink Cartridges		42.23	8.45	BACS							
Harmer and Sons	Grass Cutting August		387.50	77.50	BACS			Reserve	28.08.	205	10,459.64	
Playsafety Limited	Play Area Inspections		243.00	48.60	BACS			Current	03.09.	687	3,511.77	
Dover District Council	Grapevine Printing		425.32		BACS			Project	31.07.	16	728.43	14,699.84
Capel Groundworks	Tarmac Repairs		220.00	44.00	BACS				Less Un- Reconciled			2,039.60
Mr D Reed	Litter Clearance September		75.00		BACS							
Mrs M Leppard	Salary		301.50		BACS							
Nat West	Interest	0.84				R						
TOTAL IN HAND		772.84	1,844.55	178.55								
							12,660.24					12,660.24

Signed
Chairman / Vice-Chairman – 20th October 2015

10. **PLANNING****Applications Received**6a Clarence Road – Erection of 1.8 metre high fence to boundary –

Action: No objections, however, would request Dover District Council Planning Department clarify impact it will have on visibility for the corner, especially pedestrians and would prefer to see the hedge on New Dover Road remain and fence just to Clarence Road frontage, although it will provide owners more privacy.

Weston, Green Lane - Erection of a two storey rear extension (existing extension to be demolished)

Action: No objections to the proposed development as it is replacing an existing extension so surrounding properties would have already been used to it and there is a wide variation of building styles and roof heights. Only points would be: - To ensure it is on par with other properties as making the roof bigger may impact on views or privacy of neighbour and adjoining properties. - Endorsement of Kent County Council comments about ensuring Green Lane is unobstructed.

147 New Dover Road - Erection of a detached dwelling and creation of vehicular access and parking

Action: The sketch/plan of the property is not within keeping with other properties and surrounding housing stock and the vehicular entry/exit should be via shared drive onto the side road (Avondale Road). The plan now shows the building is to be sited 4m from the boundary, it was previously 3m. Parish Councillors are still not convinced of the positioning of the proposed build. The original Option 1 which was to site the build in a more central position on the plot and not crowding the adjoining property would be preferred. Therefore, due to changes being relatively small, the Parish Council views expressed previously on 26th June, remain the same.

9 Clarence Road - Erection of a detached dwelling and construction of a vehicular access (existing garage to be demolished) (amended plans)

Action: We refer to further amendments to the scheme again – plans received 5th September. The Parish Council have no further comments to make, but refer to our previous comments dated 28th August 2015, which are listed below to be taken into consideration 1. This development has been scaled back considerably in these amended plans. 2. The drive should now afford adequate parking and turning space. 3. Providing there are no privacy issues with neighbouring properties, i.e. the height of the property is in line with the others. 4. Providing it is in keeping with the other bungalows i.e. ground floor accommodation only, (no first floor plans included in this amendment). 5. However, there are still concerns as in our previous response to the vehicle access being so close to the junction of New Dover Road (B2011) and Clarence Road. The New Dover Road (B2011) is a very busy road, and the access is so near to the junction of Clarence Road and the white crosshatching on the main B2011 (New Dover Road). With the access/exit remaining close to Clarence Road, any following traffic could be confused by any indications on turning. Capel-le-Ferne Parish Council would really like to see the exit/access not onto the existing B2011 (New Dover Road), but possibly by shared driveway in Clarence Road. 6. Commercial traffic for the proposed development will have to stop/park on B2011 and could cause damage to Kent Highways grass verges. The Parish Council would like to see a condition on this application to stop parking on grass verges of residents and visitors to the property. 7. Any new access will require protection to underground plant, i.e. water, gas, electricity, phone, by being placed in ducting or concrete. Granite kerbing should remain and maintained. Therefore, Capel-le-Ferne Parish Council consider, taking the above comments into consideration, they have no objections to this amended design and development.

11. **MATTERS CONCERNING THE PARISH**a) Councillors' Comments

- i. 300 Bulbs to be planted on New Dover Road (B2011). *Action: Womens' Institute.*
- ii. A courtesy letter to be sent to Rachel Humber, a Principle Planning Officer, to confirm Parish Council's request for a meeting, as in item 6a. *Action: Clerk*
- iii. Request for white lines to be refreshed on junction of Hurst Lane and Cauldham Lane. *Action: Clerk/Kent Highways*

b) Approved resolutions to discuss any confidential issues in agenda item 13 – None received12. **DATE OF NEXT MEETING -** Tuesday, 20th October 2015 at 7.30pm.13. **CONFIDENTIAL** - None

Signed
Chairman / Vice-Chairman – 20th October 2015

Neighbourhood Watch Team Report – September 2015

Members recently went to an event organised by the police to improve communication between the Police Force and Parish Councils. Some key information provided by Inspector Thompson is reproduced below:

- How many people visit which police stations and at what times is being reviewed; this may lead to closure or reduced opening hours of some front counters if the workload does not justify keeping them open.
- Use of 'proportionate justice' will reduce expenditure on court costs whilst still tackling minor crime. For example taking an offender who pleads guilty to court for a simple crime costs around £3,000, compared with a possible the loss as low as £5.00. Such crimes will be recorded and trends monitored. There will be a focus on top offenders.
- Many issues reported to the police can be better dealt with by other agencies, for example noise issues should be dealt with by the Local Authority and lost-property is not a legal Police responsibility.
- Use of technology to reduce data inputting by staff - the on line reporting system is currently being revamped – but when in operation Police staff will not need to spend time typing in the data. Similarly technology enables victims to track progress of investigations and emails can be used to keep victims up to date.
- PCSOs will be used more flexibly and more volunteers recruited. These may be as 'Special Police' or as support staff. Special police constables have the same powers as a full time Police Officer. Duties (tasks) are selected to offer an interesting and stimulating experience. More information is available on the Kent Police website or Business Centre on 01622 653653. There is a wide range of other opportunities for volunteering with the Force, contact Alex Harrington on 101.
- If the public take responsibility for themselves more Police time is available to care for victims, safeguard the vulnerable and investigate more serious crimes. For examples owners have a responsibility to ensure the security of their sheds and garages.
- There is plenty of information available on the internet to signpost people to the most appropriate organisation, for example housing associations have more powers to deal with anti-social behaviour than the Police do.

Agenda Item 4

Notes from Working Party Meeting 17th September 2015 – Land South of New Dover Road

Present: Cllrs: Shaw, Pilcher, Norris and Stone

Summary:

1. Members received the amendments dated 15th September to the Planning Application, which were viewed and discussed on several aspects.
2. Very little had been changed, apart from types and position of houses on site and the road layout.
3. Those present were agreed on the devastation happening to the area with vegetation clearance.
4. It was evident from comments on the need to communicate further with residents.
5. Cllr: Pilcher presented a list of questions for the meeting with a Principle Planning Officer and Cllr: Stone had researched many items on the site, both sharing accordingly.
6. It was agreed by all present to compile a public release on the present situation to indicate the Councillors' recent activities and future actions.
7. The following circulation was therefore agreed:

The Parish Council are very disappointed with the way in which the developers have conducted themselves during the site clearance over recent weeks, leading up to the present on site position. The Council are disgusted with the unsupervised visits and barbaric clearance with little or no warning to the devastation on site.

Numerous communications have been sent from the Parish Council to Dover District Council Planning Department, bringing to their attention the sequence of events. The Councillors would like to share this with you.

Parish Council to Planning Department:

Thank you for your email received yesterday, Tuesday, 25th August, with a copy of Jarvis Homes email dated 20th August. This was forwarded to the Councillors and via our local database of residents and Facebook page to inform everyone this work was taking place on site from today and approximately 2-3 weeks. As you can imagine, this has not met with approval, in that the comments received from both Parish Councillors and Parishioners are as follows:

Signed

Chairman / Vice-Chairman – 20th October 2015

- Surely they have removed sufficient trees already from the area to be developed
- Concerned with the word tree clearance.... assume DDC have approved this work? We don't want all the trees lost with survey work.
- Bit worried reading this, removing wooded area adjacent to Old Dover Road, it was my understanding that in the initial housing Development brief, the wooded area immediately adjacent to the Old Road was to be left to screen development. If so Jarvis homes appeared to completely disregarded the wooded area on their Site Plans shown at the March presentation meeting in the Village Hall(trying to win hearts and minds), site plan showed the trees cleared, and open grass area between site boundary and Old Dover Road. The site was cleared of approximately 80% of vegetation, (what I call site creep, question who is over-seeing they adhere to the site boundaries in the initial brief). This should be overseen by an independent body, not Jarvis Homes.
- Does this mean that the Development as put Forward by Jarvis Homes has been given the Green Light to go ahead? I would appreciate your earliest clarification so I can inform my neighbours who live along the Eastern Boundary of Capel Court Park and whose privacy will be severely breached by this development. (Have informed this resident no decision has yet been notified to the Parish Council).
- Is there going to be a creation of reptile hibernacula?
- Look forward to receiving your comments on this Rachel, as soon as possible, in order to reassure everyone this is being monitored by Dover District Council Planning Department and/or someone representing the local environment and Coastal Heritage, together with Capel-le-Ferne Parish and Dover District interests.

Planning Department to Parish Council:

Thank you for your email, I will try and respond to the queries in the order raised;

- The site has been allocated for development and therefore the general principle of the residential development on the northern part of the site and the chalk grassland on the southern part of the site is acceptable in principle.
- The southern part of the site needs to be returned to chalk grassland and this will involve scrubbing out some of the trees. This in itself does not require planning permission but because it is included within the planning application a detailed ecological survey has been submitted, the Council's ecology officer is satisfied with its content.
- An indicative landscaping plan has also been submitted, this shows areas where woodland will be retained and enhanced, mostly around the side boundaries and showing an open area in the centre of the southern half the site. If planning permission is granted a detailed landscaping plan showing species, sizes, numbers, siting of replacement trees and plants will be required together with a management plan.
- The northern boundary of the site will be provided with a structural landscaping buffer to screen the development from the AONB, however there will be views through the development site across the new chalk grassland to the AONB to the south. The built impact of the development on the southern side (Old Dover Road) will be softened by the separation distance of the grassland and by the wooded areas which will be retained/enhanced on the side boundaries.
- Planning permission has not yet been granted, it will be referred to the Planning Committee for a decision and this is likely to be towards the end of the year.
- Reptiles are a protected species and as such the applicant is duty bound to ensure that reptiles are not harmed as a consequence of the development.
- I hope the above information is of assistance to you. Kind regards, Rachel Humber, Principal Planner

The Councillors are not happy with this response and are now following up with a meeting of two Councillors (Keith Pilcher and Chris Norris) with Rachel Humber, a Principal Planner, to strongly present all our concerns, to clarify and seek reassurance on the various issues raised by Councillors and residents.

In summary, the Parish Council are continuing to lobby on this, together with the recent amendments (dated 15th September) to the original application that can be viewed online at

http://planning.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=DCAPR_226790

A "working party" of all Councillors has met to look at these amendments and in due course, following the meeting with a Principal Planner, the Parish Council response will be published for all to see.

A lot of effort and time is being put in by your Parish Councillors on this and they cannot stress enough how much they would appreciate your help to support them, by also addressing your opinions, concerns and comments to the DDC Planning Department and if required in the future, visually by attending any public meetings.

In between Grapevine publication dates, updated information is posted on the Parish Council Website <http://www.capel-le-fernepc.kentparishes.gov.uk/>

Facebook Page <https://www.facebook.com/CapelLeFerneParishCouncil?fref=ts> and via the Email Database List of Residents (contact Parish Clerk for inclusion).

Signed
Chairman / Vice-Chairman – 20th October 2015

Notes from Working Party Meeting 22nd September 2015 – Land South of New Dover Road

Present: Cllrs: Hale, Shaw, Pilcher, Norris and Stone

This meeting was to receive feedback from the meeting arranged between Parish Councillors Keith Pilcher and Chris Norris, together with District Councillor Frederick Scales and Principle Planning Officer Rachel Humber of Dover District Council on obtaining clarification and reassurance to several items of planning application.

Answers to questions were reported:

1. Who will manage the grassland and will this be a planning condition? There will be a legally binding contract drawn up and a covenant for each householder to pay for upkeep. Condition would "remain as an open space only".
2. There will be a detailed "Landscaping Plan", even down to type of trees, before plans go to committee decision.
3. A 5-7 metres buffer zone confirmed to northern boundary.
4. What is planners' interpretation of visual screening? On southern boundary hedges. Achieved by maintenance plan.
5. On what decision to establish boundary? DDC have carried out their own investigations on the ecology survey from Jarvis Homes.
6. Will this be investigated further? There may be minor alterations. Properties to be investigate further on eastern boundary on privacy.
7. Can 2 and 3 bedrooms properties be considered? This would be subject to DDC viability study.
8. Aggravation on cliff movement, what are views of DDC? A Management Plan and Area Mapping Study to be investigated on coastal changes. (Shoreline Plan).
9. Possibility of retirement flats? DDC are aware of this point.
10. Will the 40mph speed limit be extended? This is being moved to the perimeter of the site on eastern boundary. 30mph access and slip road off will be done before development begins.

It was agreed by those present to produce a bullet point document to circulate to the public on the above.

Action: Cllr: Norris.

The following circulation was therefore agreed and Clerk instructed to produce accordingly:

Update following communication to Parishioners Tuesday 22nd September.

Lobbing continues and as previously advised a meeting has now been held with a Principle Planner by two members of the Parish Council (Keith Pilcher & Chris Norris) to strongly present all our concerns, to clarify and seek reassurance on the various issues raised by Councillors and the residents. Concerns raised include:-

- *The Council and residents views on the unsupervised visits and barbaric clearance of the trees and shrubs from the site*
- *Developable portion of the site – Why is this more than 1.42 ha, circa 50% of the site*
- *Chalk Grassland – Long term protection and management of the site*
- *Old Dover Road is an iconic spot which attracts many visits, we must protect this*
- *What type of structural planting buffer is likely to materialise and exactly where*
- *Interpretation of the legal meaning of visual screening*
- *Ecological Expertise – Do DDC have their own expertise in this field to protect the residents*
- *Proposed properties not in keeping with the Chapel scene*
- *Height of proposed properties – Privacy to residential caravans and housing adjacent to the site*
- *Possibility of Retirement flats, allowing residents to downsize*
- *Split of 2/3/4 bed properties proposed*
- *Speed limits on Old Dover Road and New Dover Road and safety of children and residents*
- *Social Housing / Starter Homes*
- *Concerns this development may have to aggravate cliff movement*
- *Access to site needs to be enforced from New Dover Road*

Following this meeting with a Principle Planner of DDC, the Parish Council will be formally responding to the revised planning application shortly and will of course publish the document for you all to see.

(There has been recent amendments to the planning application (dated 15th September) to the original application that can be viewed that can be viewed online at

<http://planning.dover.gov.uk/online-.../applicationDetails.do...>

The Parish Council would appreciate your help to support them, by also addressing your opinions of the revised, concerns and comments to the DDC Planning Department and if required in the future, visually by attending any public meetings.

Communication will continue in between Grapevine publication dates, updated information is posted on the

Parish Council Website <http://www.capel-le-fernepc.kentparishes.gov.uk/>

Facebook Page <https://www.facebook.com/CapelLeFerneParishCouncil?fref=ts>

and via the Email database list of Residents (contact Parish Clerk for inclusion).

A further working party meeting agreed to compile formal response to Planning Application Amendments (dated 15th September).

Action: All Councillors on Tuesday, 29th September at 7.30pm in the Old Post Office room.

Signed

Chairman / Vice-Chairman – 20th October 2015

Notes from Working Party Meeting 29th September 2015 – Land South of New Dover Road

Present: Cllrs: Norris, Pilcher, Tutt, Shaw and Stone

This meeting was to compile the response letter to Dover District Council Planning, in relation to the amendment documents submitted.

Summary:

- Previous response letter (dated 24th June) on original application was visited again, item by item.
- Cllrs: Norris and Pilcher had produced several additions and amendments to this letter.
- Other Councillors present read through the document making changes accordingly.
- Clerk was instructed to produce the document with agreed alterations and forward to Planning Department by deadline closing date of 9th October 2015.
- This response letter would form part of the notes of this working party meeting. (Attached).
- Clerk was requested by Chairman and agreed by those present to produce a further flyer to be delivered to each household in the vicinity of the Site, i.e. Caravan Park, Old Dover Road, New Dover Road and Helena Road. Cllr: Shaw agreed to deliver and would collect from Clerk on Thursday am.

Notes from Working Party Meeting 6th October 2015 – Land South of New Dover Road

Present: Cllrs: Greening, Pilcher, Shaw and Tutt.

This meeting was to finalise the response letter to Dover District Council Planning, in relation to the amendment documents submitted.

Summary:

- It was decided to submit comments on the traffic concerns word form a separate document, to include graphs of Kent County Council speed data.
- Additional wording was also inserted into previous draft document including: speeding over a period of time, geographical position and road safety issues of concern.
- Landscaping layout response was added to include: referral to “retained scrubs”, remover and replanting including density and provision of privacy to Caravan Park.
- Item on planting layout shown – trees appear to be in gardens. Comment in response to include these trees are planated outside property boundaries to prevent trees being cut down.
- Visual screening was still a major concern and this was highlighted further regarding safety aspect on Old Dover Road and response to include hedge on this perimeter.

Capel le Ferne Parish Council October 2015
Village Hall Management Committee Report

1. Purpose of the report

This report is to inform councillors of the significant issues discussed at the March meeting of the Capel le Ferne Village Hall Trustees

2. Key points discussed:-

- i. Annual report has been prepared prior to AGM on 23rd November
- ii. Nominations for elected Trustees are being sought
- iii. Committee would like to lay a wreath on 11th November.
- iv. A questionnaire is being drawn up to assist in the production of an up to date business plan.

3. Action required

Councillors are asked to note the contents of this report

Jayne Stone October 2015

Signed
 Chairman / Vice-Chairman – 20th October 2015

**ON THE ELEVENTH DAY of THE ELEVENTH MONTH
at THE ELEVENTH HOUR
CAPEL-LE-FERNE "WILL REMEMBER THEM"
@ Memorial Plinth, Lancaster Avenue,
Capel-le-Ferne. CT18 7LX**

Wednesday, 11th November 2015 from 10:50am

Rev. Brian Williams, St Radigund's Church

To be confirmed

Pam Barr - Capel Baptist Church

Let us remember before God, and commend to his sure keeping:
Those who died for the country in war;
Those whom we knew, and whose memory we treasure; and
All who have lived and died in the service of mankind.

Wreaths and Floral Tributes laid by:

Keith Pilcher – Chairman of Capel-le-Ferne Parish Council
David Metcalfe (Headteacher) and children from Capel-le-Ferne Primary School
Rev. Brian Williams – Vicar of St Radigund's Church
Pam Barr – Lay Pastor, Capel Baptist Church
Village Hall Management Committee/Farmers' Market

Keith Pilcher – Chairman of Capel-le-Ferne Parish Council

They shall not grow old as we that are left grow old:
Age shall not weary them, nor the years condemn
At the going down of the sun and in the morning
We will remember them

ALL

We will remember them

2 MINUTES SILENCE

BREAK OF SILENCE – *To be confirmed*

Keith Pilcher – Chairman of Capel-le-Ferne Parish Council

When you go home, tell them of us
We gave our today for your tomorrow



Rev. Brian Williams, St Radigund's Church*To be confirmed***Pam Barr - Capel Baptist Church**

Almighty and eternal God, from whose love in Christ we cannot be parted, either by death or life:
 Hear our prayers and thanksgivings for all whom we remember this day; fulfil in them the purpose
 of your love; and bring us all, with them, to your eternal joy; through Jesus Christ our Lord.

Amen

Let us pledge ourselves anew to the service of God and our fellow men: that we may help,
 encourage and comfort others, and those working for the relief of the needy and for the peace and
 welfare of the nations.

ALL

Lord God our Father, we pledge ourselves to serve you and all mankind, in the cause of
 peace, for the relief of want and suffering and for the praise of your name.

Guide us by your Spirit; give us wisdom; give us courage; give us hope; and keep us faithful
 now and always. Amen.

ALL

Our Father who art in heaven, Hallowed be thy name;

Thy kingdom come; Thy will be done;

On earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses

As we forgive those who trespass against us.

And lead us not into temptation but deliver us from evil.

For thine is the kingdom, the power and the glory, for ever and ever. Amen.

The National Anthem

God save our gracious Queen,

Long live our noble Queen,

God save the Queen.

Send her victorious,

Happy and glorious,

Long to reign over us:

God save the Queen.

**Rev. Brian Williams, St Radigund's Church**

God grant to the living grace,

To the departed rest,

To the Church, the Queen, the commonwealth and all people,

Unity, peace and concord,

And to us and all God's servants, life everlasting:

And the blessing of God almighty,

The Father, the Son and the Holy Spirit,

Be among you and remain with you always. Amen

