

MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 20th SEPTEMBER 2016

Present:

Cllrs; Holliday, Norris, Pilcher, Shaw, together with District Councillor Frederick Scales.

1. **APOLOGIES** – Cllrs; Greening, Hale, Leppard, Stone, Tutt, Community Warden Andrew Hawkins, PCSO Gretel May and Cllr: Geoff Lymer.
2. **DECLARATION OF PERSONAL INTERESTS** - None.
3. **PUBLIC ADDRESS TO COUNCILLORS, FEEDBACK FROM COUNCILLOR SURGERY and OTHER SOURCES**
 - Pam Barr, from Capel Baptist Church and Mick Marshall BEM, attended the meeting and the Chairman, Keith Pilcher, presented Pam and Mick with a cheque for £250 as a donation towards a Water Well in Malawi. This was requested by Mick in lieu of a “village celebration” of his BEM Award in the Queen’s 90th Birthday Honour’s List. Thanks were expressed from both Pam and Mick, reinforcing what a wonderful man he is and so deserving of his honour.
 - 20mph Signage on roads suggested for side roads as a reminder. *Action: Clerk to make enquiries.*
4. **MINUTES OF THE MEETING HELD ON 16th AUGUST 2016**
 The Minutes of the meeting held on 16th August were approved and signed by the Chairman Cllr. Keith Pilcher, proposed by Cllr. Norris, seconded by Cllr. Shaw.
5. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**
 - a) **Traffic Management (Speed-Watch Scheme, Speeding and traffic calming - B2011 and Capel Street)**
 - Kent County Council funding should be decided by end of September. *Action: Agreed by those present, that if funding is not forthcoming, to go ahead and order the Sure-Sight equipment anyway.*
 - Concerns were expressed on recent fatality on B2011 and continued speeding traffic, with vehicles bypassing the A20 onto the B2011, due to the TAP scheme and cameras on A20. The recent tragic accident has given renewed determination to control traffic speeds on this stretch of road. Everyone expressed their thoughts and sympathy to Daniel’s family, no-one can begin to imagine how they will come to terms with their loss. *Action: District Councillor Frederick Scales agreed to contact the media with a view to highlighting this issue to the newspapers.*
 - b) **Neighbourhood Plan future procedure**
 - Reminder to those present for the meeting on 24th September, 2pm – 4pm. Cllr: Scales to talk on behalf of Dover District Council. The Plan will not stop present allocated sites from development taking place, but was to ascertain interested parties in developing a Plan for the future.
 - c) **Bus Shelter Helena Road**
 Clerk had received Kent County Council grant form to apply for 50% funding (up to £2,000) under the Parish Bus Stop Shelter Grant (PBSSG). Quotations received from Queensbury Company, as recommended by Dover District Council. A decision was required on type of shelter to apply for. *Action: Those present agreed a 2 bay Arun shelter, with; barrel style roof, polycarbonate sides, aluminium seat and coated green (Cost £4,970 less £275 for removal of old being carried out by DDC). Clerk to complete application form accordingly.*
 - d) **Other** - None.
6. **PLANNING**
 - a) **Proposed Development Land South of New Dover Road (B2011)**
 Appeal had been lodged by Jarvis Homes with Planning Inspectorate. Dover District Council statement to appeal was received. *Action: To send a letter to Inspectorate, supporting DDC statement.*
 - b) **Proposed Development Land junction Winehouse Lane and Capel Street**
 This had been refused by Dover District Council, by virtue of its design, layout, scale, form, appearance, bulk and siting, which would result in an intrusive, incongruous, unsympathetic form of development.

Signed Chairman
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PLANNING continuedc) Quinn Estates - Land North of New Dover Road (B2011)

Quinn Estates continues to endeavour to arrange a meeting with Councillors. *Action: Clerk to write reply agreed by those present; Councillors requested their thanks were conveyed to Quinn Estates for consultation on this; they cannot support this proposed development an agreed a decision that the protection of this "Area of Outstanding Natural Beauty" is extremely important to them to conserve; other sites already agreed for development and assigned in the Land Allocation Local Plan, represents more than enough development for our small village and no benefit in discussing any other incentives offered.*

a) OtherApplications Granted Permission by Dover District Council

- 16/00664 | Erection of an outbuilding | 1a Old Dover Road, Capel-le-Ferne, CT18 7HJ
- 16/00851 | Erection of a single storey rear extension, insertion of rooflights to front and rear roof slopes and windows to front and rear elevations, alterations to existing windows and installation of a flue | 21 Helena Road, Capel-le-Ferne, CT18 7LQ
- 16/00827 | Erection of a single storey front extension with balcony over | 51A Old Dover Road, Capel-le-Ferne, CT18 7HP
- 16/00754 | Erection of a single storey side extension incorporating garage, single storey rear extension, front porch extension and rear dormer roof extension (existing conservatory to be demolished) | 26 Victoria Road, Capel-le-Ferne, CT18 7LR

Applications Decisions made by Parish Council

- 16/00919 | Extension of existing car park, construction of new car park and access road | Battle Britain Memorial, New Dover Road, Capel-le-Ferne, CT18 7JJ. *Resolved: Support with no objections.*
- 16/00764 | Erection of an outbuilding for recreational use (retrospective) | Les Jeanne, 30 Alexandra Road, Capel-le-Ferne, CT18 7LP. *Resolved: No objections providing used for recreational use and not residential.*
- 16/01002 | Erection of a single storey rear extension and insertion of windows in side elevations | 18 Helena Road, Capel-le-Ferne, CT18 7LG. *Resolved: Support providing no sight line or privacy issues with neighbouring properties either side.*
- 16/00778 | Installation of underground geo technic instrumentation and monitoring equipment | Land opposite 143-153, Old Dover Road, Capel-le-Ferne, CT18 7HX. *Resolved: No objections*

7.

DELEGATES REPORTSa) Neighbourhood Watch

- Leaflets to be obtained from Shepway District Council on Lifelines
- Report of incident regarding aggressive dogs. *Action: Community Warden, Andrew Hawkins, had followed up this report to Dog Wardens and will update on his return from holiday.*
- PCSO Gretel May had been endeavouring to secure sessions on speeding on B2011. *Action: To be investigated further on Community Warden, Andrew Hawkins, return from holiday.*

b) Play equipment

- Wet-pour surface in several places repaired in Junior Play Area.
- "No ball game" signs put up in vicinity of playing field adjacent to Beatrice Road.
- One flower box in Old Dover Road still to be painted.
- Notification received from The Great Outdoor Gym Company that the guarantee had now expired on gym equipment. *Action: Agreed by those present, to enter into a contract for service and maintenance for another 3 years for the amount of £2,800 plus VAT.*

c) Village Hall Management Committee

- Trustees thanked the Parish Council for the use of the field for car parking on Garage Safari day. Visitors to the village were actively encouraged to use it.
- New Trustees will be elected at the annual meeting in November. If councillors are aware of anyone interested in joining the management committee (without which the hall would close) then more information is available from Jayne.

Signed

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7. **DELEGATES REPORTS continued**d) Highways

- Lining reinstatement - Lancaster Avenue done, others still outstanding summer. *Action: Clerk to contact Kent Highways.*
- The high wall at number 85 Capel Street still not been lowered for visibility. *Action: Clerk to contact Dover District Council Planning.*
- Seminar details received. *Action: Cllr: Tutt to be asked if he wishes to attend on his return.*
- Highway Survey received for feedback. *Action: Cllr: Tutt to complete on return.*

e) Public Rights of Way - Nothing reported.f) Training/workshops/seminars - None.g) District Councillor Scales reported the following:

- Meeting arranged to discuss further the £26.4 million Leisure Centre complex at Whitfield (adjacent to B & Q Store). No timescales at present. Options on following reported; 8 lane 25m pool size; 250 capacity seating; large learner pool; sports hall; café; 220 station gym, 2 studios; 2 squash courts; climbing wall; sauna room; 5 aside court; 95-250 parking facilities; Spa still being investigated. Suggestions received from members; Water polo (moveable floor) and future of old site.

h) Other - None.8. **CORRESPONDENCE**

1. Consultation on Council Tax referendum principles. *Action: Cllr. Pilcher to review.*
2. 20ft Christmas Tree offer from resident. *Action: Clerk to reply – thanks but too big and transport issues.*
3. Invitation to Citizens Advice AGM on 6.10.2016.
4. Carbon Smart funding available
5. HAGS/SMP Play Equipment leaflet.
6. Wicksteeds Playground leaflet.
7. Clerks and Councils Direct magazine.

List of email items received attached and/or previously forwarded.

9. **CHEQUES and BACS PAYMENTS**

The following cheques and BACS payments were approved and authorised:

Proposed by Cllr. Norris seconded by Cllr. Shaw and signed by the Chairman, Cllr. Pilcher, having been confirmed by Clerk/Responsible Finance Officer.

To Whom	Particulars of Payment	Amount	VAT	TOTAL EXPENSE	TOTAL RECEIPTS	BANK A/Cs	Reconciliation
Brought Forward					22,330.50		
Nat West	Interest	0.97			0.97		
Various	Adverts	130.00			130.00		
Dashwood	Advert	36.00			36.00		
ZStreetZ toStreetZ	Advert (Aug)	18.00			18.00		
Various	Adverts	140.00			140.00		
ZStreetZ toStreetZ	Advert (Sep)	18.00			18.00		
Kent County Council	Bus installation 50%	480.00			480.00		
Dover District Council	Grapevine Printing	382.92		382.92			
Harmer & Sons	Grass Cutting (Aug)	393.75	78.75	472.50			
Wicksteed Playgrounds	Wetpour surface	542.00	108.40	650.40			
Dover District Council	Playing Field Rent	112.50		112.50		Cash	18.28
Mr D Reed	Litter Collection	79.16		79.16		Reserve	20,794.09
Mrs M Leppard	Salary	317.16		317.16		Current	1,612.67
Mrs M Leppard	Tele:/Broadband	11.10		11.10		Project	728.43
P Barr (Mick Marshall)	Donation to Africa	250.00		250.00			23,153.47
				2275.74	23,153.47		2,275.74
					20,877.73		20,877.73

Signed

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10. **MATTERS CONCERNING THE PARISH**a) Councillors' comments

- State of repair to wooden noticeboard outside Church in Albany Road. *Action: Clerk reported the noticeboard in question belonged to Church. Clerk requested to ascertain if being repaired and/or if Parish Council could help financially in the restoration in anyway.*
- Report requested on bulb planting project along the Lancaster Avenue boundary of playing field. *Action: To make further enquiries of Cllr. Stone on her return from holiday.*

b) Approve resolution to discuss any confidential issues in agenda item 12 – None.11. **DATE OF NEXT MEETING** - Tuesday, 18th October 2016.12. **CONFIDENTIAL ITEMS** – None.

Signed Chairman
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