

**MINUTES OF THE ANNUAL PARISH MEETING**  
**HELD ON 16<sup>th</sup> APRIL 2019**

**PRESENT:** Cllrs; Greening, Holliday, Lake, Leppard, Pilcher, Shaw and Tutt together with Community Warden Andrew Hawkins, District Councillor Frederick Scales and County Councillor Geoff Lymer.

**APOLOGIES:** None.

1. **PRESENTATIONS**

The Vice-Chairman of Kent Association of Local Councils, Mr Christopher Woodley, presented the Kent Association of Local Council Community Award to Capel Cares Group.

Long Term Service Awards were also presented to Mr Frederick Scales and Mr Brian Tutt.

**Citations:**

Capel Cares is a recent initiative set up by volunteers and overseen by St Radigund's Church. The organisation has quickly gained recognition with Parishioners that are in need of services such as:

- Home visits
- Transport for medical appointments
- Small maintenance jobs

Capel Cares also holds regular coffee mornings to encourage social interaction for those living alone.

The organisation is a real asset to the fabric of life in Capel and is available for Parishioners needing some support and friendship.

*Janet Milliken will receive the certificate on behalf of the group.*

**Brian Tutt**

Brian Tutt has served with the Parish Council for around 40 years and is well known by Parishioners', particularly those on his Grapevine Newsletter round.

Over the years he has advised the Council on Highways issues.

Brian has always dealt with his Council responsibilities seriously, making his views known in a passionate and often colourful way.

Tonight Brian is retiring from the Parish Council; his departure will be a great loss to the Council.

**Frederick Scales**

Frederick Scales has been Dover District Council Ward Councillor to Capel for 24 years. Frederick regularly attends Parish Council meetings, providing Councillors with current news from Dover District Council and providing advice to Councillors over a wide range of issues. As Chairman of Dover District Council's Planning Committee, Frederick's knowledge regarding planning matters has been of particular use to the Parish Council when guidance is required over planning issues. Frederick's input has been invaluable to the Parish Council and he will be greatly missed.

2. **MINUTES**

The Minutes of the last Annual Parish Meeting held on 17<sup>th</sup> April 2018 were approved as a correct record and signed by the Cllr: Pilcher, Chairman. Proposed by Cllr: Tutt and Cllr. Holliday.

3. **MATTERS ARISING** None

4. **CHAIRMAN'S REPORT**

Cllr Pilcher (Chairman) gave his report for the year 2018/2019 to the meeting. (Attached)

5. **ANY OTHER BUSINESS** None.

6. **DATE OF NEXT ANNUAL PARISH MEETING**

This was confirmed as Tuesday, 21<sup>st</sup> April 2020.

### Chairman's Report 2018/2019

The Dover District Council 2015 Local Plan continues to deliver new housing in Capel.

The new estate on land south of the New Dover Road formally known as 'Grasslands' is nearing completion and will be named George Close. The development at the junction of Capel Street and Winehouse Lane is also well underway. Plans for the Capel Street site in the Local Plan are currently being redrawn. Capel Parish Council would like to welcome the new residents to the village.

The Section 106 fund from the George Close development has been used by Dover District Council to improve the surface of the Bridle Path between New Dover Road and Capel Street, making access on foot easier to the Village Hall and the School.

Dover District Council has now embarked on a new Local Plan. The Plan will potentially bring more development to Capel. Land owners have come forward with plots of land to be considered for development. The plots of land in Capel will be displayed during a consultation period which is likely to be early in 2020. I would strongly advise Parishioners to get involved and voice your opinions to help shape Capel's future.

The Capel Community Plan was recently published and distributed. During the coming year the Parish Council will be acting on issues raised by Parishioners. High on the agenda is traffic calming throughout the Parish. During the next few months speed reminder roundels will be installed in Capel Street, New Dover Road and Old Dover Road. This project will be funded by the Parish Council because KCC Highways budget constraints mean they can only fund traffic calming projects in blackspot areas.

The 40mph speed limit has recently been extended to the bottom of the hill at the Folkestone end of the village. We hope to see the 40 mph limit extended to Winehouse lane at the Dover end before 2020. The Parish Council have campaigned for the 40mph limit to be extended beyond the Royal Oak for a number of years but KCC Highways feel it unnecessary.

The Speedwatch Team have been very active during the year, the Parish Council would like to thank Roger Tapley for organising the monthly rotas. New volunteers are always welcome.

Sadly, during recent months two former Councillors have passed away, both Mr Collin Blake and Mr Peter Woodsford were passionate about the Village and gave their time to help improve the community environment.

After 24 years of service our Ward Councillor, Frederick Scales is retiring from his position. Frederick has strongly supported and guided the Parish Council over many years and will be greatly missed. On behalf of the Council I would like to wish him every success in his future ventures.

I would like to thank KCC Councillor Geoff Lymer for his advice and support during the year.

I would also like to thank Chris, our Vice Chairman and all Councillors for their support, dedication, and hard work during the year.

On behalf of all Councillors I would like to thank the following: Maureen, our Clerk to the Council for her most valued work, Andrew Hawkins our Community Warden for his contribution in keeping our community safe and David Reed for his work keeping our village free of litter.

Finally, it is with regret that we say goodbye to Councillor Brian Tutt. Brian has served with the Parish Council for around 40 years; his departure will be a great loss to the Council.

***COUNCILLOR KEITH PILCHER***

Signed .....Chairman  
21<sup>st</sup> April 2020