

MINUTES OF THE MEETING OF CAPEL-LE-FERNE PARISH COUNCIL
HELD ON 17th FEBRUARY 2015

Present:

Cllrs; C Goble, V Hale, P Jones, C Norris, K Pilcher, J Shaw, J Stone, B Tutt, together with Frederick Scales (District Councillor) and Community Warden Dave Bish.

1. **APOLOGIES:** Cllr: G Titman, Geoff Lymer (County Councillor), Dave Bish (Community Warden) and PCSO Gretel May.
2. **DECLARATION OF PERSONAL INTERESTS** - None.
3. **PUBLIC ADDRESS TO COUNCILLORS** - None.
4. **MINUTES**
The Minutes of the meeting held on 20th January 2015 were approved and signed by the Chairman, Cllr: Goble, proposed by Cllr: Norris and seconded by Cllr: Stone.
5. **MATTERS ARISING NOT COVERED ELSEWHERE ON AGENDA**
 - a) **Repair Status of Play Equipment**
Waiting new parts for slide.
 - b) **Traffic and Road Improvements/Management Priorities**
 - i. Letter received from Charlie Elphicke MP and read out to members, in reply to comments sent on lorry parking.
 - ii. Reply received from Kent PROW on Green Lane meeting regarding the provision of a footpath. Due to secondment of Area Officer, delays in our enquiry would be addressed in April. Cllr: Scales suggested contacting again to request Richard Dean's availability.
 - c) **Other**
Boundary Review - Cllr: Stone reported on the boundary review and changes either end of village. This could be as simple as "tidying up within District" as supposed to changes of formal boundaries. East boundary - This would result in Royal Oak being including in Capel and Cllr: Stone reported a discussion on this had taken place with Landlord who agreed. West boundary - would entail a survey of residents to obtain their views and discussion between Shepway and Dover District Councils - waiting feedback from District Leaders before proceeding further.
6. **DELEGATES REPORTS**
 - a) **Neighbourhood Watch** – *Community Warden/PCSO and/or Cllr: Jones*
Nothing to report.
 - b) **Village Hall Management Committee** - *VHMC Minutes/Cllr: Stone*
Request from a burger van to use Village Hall Car Park, to be discussed at next meeting.
 - c) **Highways** –
Cllr: Tutt reported on meeting held with Highway Engineer
 - i. Lack of reinstatement to grass verge, Battle of Britain Site to Capel Street (north side) by gas mains renewal contractors - Kent Highways to contact direct.
 - ii. Letters from Kent Highways sent to owners regarding damage to grass verge adjacent to Winehouse Lane.
 - iii. Footpath from Capel Street to Royal Oak – work would entail tidying up, rather than any reinstatement.
 - iv. Speed limit B2011 – confirmation, due to lack of statistics, a change to a 30mph limit would not be considered.
 - v. Avondale Road – 30/40mph sign to be replaced.
 - vi. Junction Old/New Dover Road – 7.5 weight restriction sign that had slipped down, to be repaired.
 - vii. Junction Capel Street/Cauldham Lane/New Dover Road – Lack of a right hand turn sign (Folkestone bound) to be investigated further.
 - viii. Traffic signals Dover roundabouts – Works deferred.

d) Annual Playing Field Event 2015

Following a meeting held with Landlord, the Royal Oak Public House had agreed to organise and run a Beer Festival from 11am to 10pm on 18th July. Request for advert in Grapevine, was uncertain if for event or to advertise Royal Oak. Clerk to confirm.

e) District Councillor Scales and/or County Councillor Lymer

Councillor Scales reported:

- i. Negotiations to continue on bus shelters.
- ii. Speeding and signage on B2011 – evidence required for future. Use of speed-watch equipment to be investigated again and possible consideration of expenditure to obtain data from Folkestone end sign.
- iii. Route of bus service driven to determine changes residents' required for access to chemists, doctors, hospital and station. To be shared with Bus Partnership at next meeting, including a bus to coincide with train service.
- iv. Surplus of litter bins reported at Dover District Council available. Request to be submitted for bins in the following locations; Green Lane bottom end of field, layby in Winehouse Lane, corner of Winehouse/Satmar Lane and 3 in Old Dover Road.

f) Other - None

7. **CORRESPONDENCE**

- a) Clerk reported Garage Safari and Classic Car Show both booked for 6th September. Cllr: Scales to investigate the possibility of a temporary one-way road system.
- b) Cllr: Jones or Stone agreed to attend the funeral of Community Warden's wife.
- c) Kent Police had notified on the review of the Mobile Police Stations and requesting other events to attend when a better community engagement could be available. List compiled and would be forwarded on.
- d) Details of the possibility of a "round barrow" on the clifftop reported to members from the Up on the Downs Landscape Partnership Scheme.

List of email items received - attached and/or previously forwarded.

Other received:

1. Greenview Nursery Leaflet
2. Dover District Council Printing Rates booklet
3. Wicksteed Playgrounds Outdoor fitness leaflet
4. Royal British Legion – St Georges Day 2015 Concert to Celebrate
5. Royal British Legion Programme of Event 2015 booklet and letter

8. **APPROVAL OF CONTRACTOR FOR GROUNDS MAINTENANCE 2015**

Three quotations received and details circulated to members for decision. Proposed by Cllr: Tutt and seconded by Cllr: Pilcher and unanimously agreed, to accept the quotation received from Harmer and Sons Grounds Maintenance Limited for an annual charge of £3,100.00.

9. **CHEQUES and BACS PAYMENTS**

The following cheques and BACS payments were approved and authorised:

Proposed by Cllr: Pilcher, seconded by Cllr: Norris and signed by the Chairman, Cllr. Goble and Clerk/Responsible Finance Officer.

MONTH'S INCOME/EXPENSES

BANK BALANCES - DETAILS	B/fwd		C/fwd	NOTES
Bank Account (Reserve) Balance	16,403.44		16,004.19	
Bank Account (Current) Balance	223.70		577.30	
Bank Account (Community Project)	277.94		277.94	
TOTAL	16,905.08		16,859.43	

EXPENSES - DETAILS	INVOICE	VAT	Cheque No: or BACS/SO/DD	NOTES
<u>Invoices received and Payments to be made</u>				
Dover District Council – Grapevine Printing February	307.32		DD	
Information Commissioner's Office – Data Protection	35.00		Cheq: 1492	
Village Hall Management - Rent Jan to June 2015	207.00		Cheq: 1493	
Mr D Reed – Litter Clearing February	73.33		DD	
Mrs M Leppard – Salary February	293.70		DD	
TOTAL	916.35			

10. **PLANNING****Applications Decided by Sub-Committee**

71A Old Dover Road – Erection of an attached garage

The applicant wishes to make access to his vehicle easier. The Design and Access statement indicates that the garage will be sited towards the rear of the property, from the Old Dover Road perspective it will appear to be protruding beyond the front building line of the block. The proposed garage may also compromise some sight line issues when egressing the adjacent driveway. Whilst having sympathy for the applicant's medical complaint it is hard to support the application. The proposed development is out of keeping with the surrounding area of outstanding natural beauty and would be out of keeping with the surrounding properties. There is only one exit to Avondale Road. This is a shared drive entered via Avondale Road or Old Dover Road and it is known that there are issues because the access road is narrow. In addition to comments made by Capel-le-Ferne Parish Council is the addition of obstruction of the sight line to the junction of Avondale Road/Old Dover Road requires further investigation by the Case Officer for the Planning Department and Kent Highways Authority.

Applications Granted

2 Avondale Road – Erection of a first floor balcony and French doors to front elevation and insertion of window to rear.

Applications of Concern

37 Alexandra Road - Erection of single storey side and rear extensions.

Cllr: Tutt enquired: could plans be revisited by Cllr: Scales on appearance of works underway, size of extension may not be as per plans.

11. **MATTERS CONCERNING THE PARISH**a) **Councillors' Comments**

- i. Cllr: Pilcher reported on the opening of the Battle of Britain Memorial Trust site "Wing and Experience" Building. Visitors to be encouraged, charge approximately £6 per adult and a possible car park charge.
- ii. Delivery of Grapevine to White Cliffs Caravan Park – Cllr: Scales offered to help out and Clerk would inform Cherry Leppard.

b) **Approved resolution to discuss any confidential issues in agenda item 13** – Agreed by all present.

12. **DATE OF NEXT MEETING**

Tuesday, 17th March 2015 at 7.30pm.

13. **CONFIDENTIAL ITEMS**